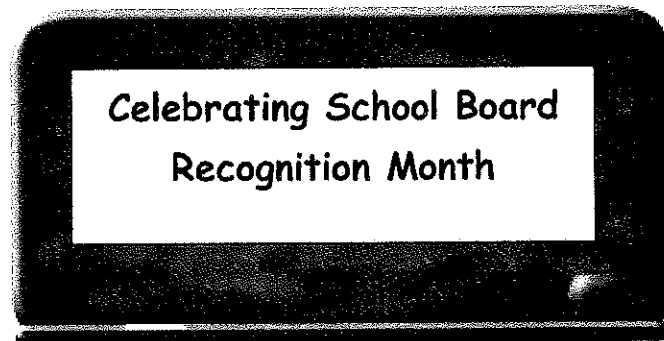


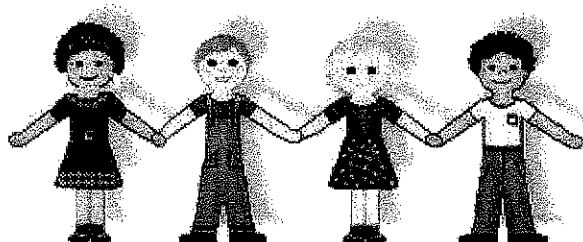
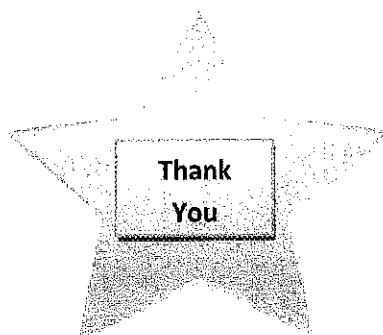
# Hamilton Township

## Board of Education



### Agenda for Regular Meeting

January 23, 2017



Visit our District Website to receive Agenda e-mails at:

<https://goo.gl/OuUCkv>

**HAMILTON TOWNSHIP SCHOOL DISTRICT  
DISTRICT GOALS  
2013-2015**

1. The Superintendent, in cooperation with the administrative team and teaching staff, will implement Student Growth Objectives (SGOs) which originate from data sources, such as state assessments and other supportive classroom data. These growth objectives will be used to drive instruction and measure student growth as per the requirements of TEACH NJ in the evaluation of teachers and school leaders.
2. To show an increase in the median Student Growth Percentile (SGP) and target ranges as projected by the state in mathematics and language arts literacy in the grades four through eight state assessments.
3. In an effort to deliver 21<sup>st</sup> century teaching and learning, the Superintendent, in cooperation with the administrative team , will continue to provide “one to world” tools such as chrome books, mac books, iPads, and surfaces to set the foundation for future activities in S.T.E.M., Financial Literacy, Literacy Media Technology and the NJ Core Curriculum Content Standards
4. To successfully implement the new Teacher and Leader Evaluation Systems, as stated in the NJ DOE Race to the Top 3 (RTTT3) Grant by providing staff with high quality support in order to utilize the new framework and the iObservation tool.

**Hamilton Township Public Schools  
Mays Landing, New Jersey**

**Agenda for Regular Meeting  
January 23, 2017**

**Location: Davies School Library**

**Time: 6:00 p.m. (Executive Session) 7:00 p.m. (Regular Session)**

- |                                                                   |                    |
|-------------------------------------------------------------------|--------------------|
| <b>I. Call to Order – Anne-Marie Fala, Business Administrator</b> | <b><u>Page</u></b> |
| <b>II. Roll Call</b>                                              |                    |
| <b>III. Executive Session</b>                                     |                    |

**Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving discussion of:**

- **HIB Reports**
- **HTEA Negotiations**
- **Contracts**
- **Potential Litigation**

**Further resolved that the discussion of such subject matter in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time.**

**Further resolved the Board may take action on items discussed in executive session. Further resolved that the Board will be in executive session for approximately \_\_\_\_\_ minutes.**

**Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_**

- IV. Flag Salute**

## **V. Notice of Advertisement of Meeting**

This meeting is being held in compliance with the Sunshine Law, having been advertised in the Press of Atlantic City and a notice posted with the Township Clerk on the Bulletin Board at the following locations: Mizpah Post Office, Mays Landing Post Office, Atlantic County Library, as well as all the schools of the district. A mechanical device is being used to record this meeting and this meeting is also being video-taped.

There are two opportunities to address the members of the Board. The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, is when residents may address the Board on any school-related issue. Each speaker is asked to limit their comments to three minutes and you are not permitted to yield your time to another. The public comments portion of the meeting, during both sessions, will not exceed 30 minutes. Upon being recognized, persons wishing to speak should stand and identify themselves by name and address.

## **VI. Moment of silence for private reflection**

## **VII. Approval of Minutes**

<b>Action</b>	<b>1. Motion to approve the regular session minutes of the meeting of December 12, 2016 (attachment Minutes-1).</b>	<b>18</b>
	Motion_____Second_____Vote_____	
<b>Action</b>	<b>2. Motion to approve the regular session minutes of the meeting of January 9, 2017 (attachment Minutes-2).</b>	<b>31</b>
	Motion_____Second_____Vote_____	

## **Action VIII. Committee Assignments:**

### **Administration Committee:**

- Personnel
- Discipline

**Chairperson: Amy Hass**  
**Member: Barbara Kupp**

### **Operations Committee:**



- Facilities
- Transportation

**Chairperson: James Higbee**  
**Member: Greg Ciambrone**  
**Member: Derek Haye**

**Instruction Committee:**

- Curriculum
- Policy

**Chairperson: Margaret Erickson**  
**Member: Kim Melton**  
**Member: Nanci Barr**

**Finance Committee:**

**Chairperson: Derek Haye**  
**Member: Barbara Kupp**  
**Member: James Higbee**

**Negotiations:**

**Chairperson: Barbara Kupp**  
**Member: Kim Melton**

**Delegate and Alternate to the New Jersey School Boards Association (NJSBA):**

**Delegate: Amy Hassa**  
**Alternate: Margaret Erickson**

**Delegate and Alternate to the Atlantic County School Boards Association (ACSBA):**

**Delegate: Barbara Kupp**  
**Alternate: Derek Haye**

**Legislative Chairperson and Alternate:**

**Delegate: Eric Aiken**  
**Alternate: Kim Melton**

**President: Eric Aiken**  
**Vice President: Kim Melton**

**XI. Correspondence**

- X. Receive comments from the public on tonight's agenda items in accordance with the Board's policy on participation at Board meeting**

**XI. Board Member Comments**

**XII. Superintendent/Staff Reports**

**A. Information Items**

**1. Dates to Remember**

- February 20, 2017 – Schools Closed – President’s Day
- February 27, 2017 – Board of Education Meeting - 6:00 p.m. (Executive Session) – 7:00 p.m. (Public Session)

**FYI                      B.    Strategic Planning:**

- Monday, February 6, 2017
- Tuesday, March 14, 2017

Meetings will take place at 6:00 p.m.  
in the Davies School Cafeteria.

**FYI                      C.    Shaner Winter Concerts:**

- Wednesday, February 1, 2017 – Team B
- Thursday, February 2, 2017 – Team C
- Friday, February 3, 2017 – Team A

All will take place in the Multipurpose Room at 10:00 a.m.

<b>FYI</b>	<b>D.    Registration/Transfer Statistics for the Month of December, 2016 (attachment XII-D).</b>	<b>37</b>
<b>FYI</b>	<b>E.    Enrollment for the month of December, 2016 (attachment XII-E)</b>	<b>38</b>
<b>FYI</b>	<b>F.    Harassment, Intimidation and Bullying Incident Log (attachment XII-F)</b>	<b>39</b>
<b>FYI</b>	<b>G.    Student Discipline Reports for the month of December, 2016 (attachment XII-G)</b>	<b>40</b>
<b>FYI</b>	<b>H.    <i>Presentation:</i> Report on Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol and Other Drug Abuse (attachment XII-H):</b>	<b>54</b>

*Given by:* Russell Clark, Affirmative Action Office  
and Anti-Bullying Coordinator

FYI                      I.    **Presentation: CrisisGo (attachment XII-I)**                      63  
  
                                         *Given by: Scott Scott, Technology Coordinator*

FYI                      J.    **Presentation: Board Recognition Month**  
  
                                         A special presentation will be given to the Board Members  
                                         in honor of their service to our schools

FYI                      K.    Other

**XIII. Committees and Recommendations**

A.    **Instruction Committee (Curriculum and Policy):**  
         **Chairperson: Ms. Erickson**

Action                      1.    **Motion to approve the local and grant funded extra-                      66**  
                                         **curricular activities and staff stipends for the 2016-**  
                                         **2017 school year (attachment Instruction-1):**

                                         Stipend amount subject to change at the completion of  
                                         the H.T.E.A. Contract negotiations.

                                         This position was not filled previously.

                                         Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

Action                      2.    **Motion to approve to pay Laura Aleszczyk for**  
                                         **providing five hours of Professional Development**  
                                         **(Mindfulness Training) to district para-professionals**  
                                         **on 11/21/16, 12/15/16 and 12/16/16 at the rate of**  
                                         **\$26.00/hour, as provided for in the 2015-2016**  
                                         **Agreement between the Hamilton Township Board of**  
                                         **Education and the Hamilton Township Education**  
                                         **Association. This is funded through Local Funds.**

                                         Hourly rate subject to change at the completion of the  
                                         H.T.E.A. Contract negotiations.

                                         Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

Action

3. Motion to approve the William Davies Middle School ESEA Accountability Action Plan – 2016 Secondary Measures and Assurances (attachment Instruction-3).  
Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

67

Action

4. Motion to approve payment to the following basic skills improvement program staff members to participate in the Parent Engagement Workshop on Wednesday, 1/25/17 at the rate of \$31.15/hour, (not to exceed 2 hours), as provided for in the 2015-2016 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through ESEA Title One Funds.

Staff Member	School
Lea Pickering	Davies
Tara Yard	Davies
Rachel Scott	Davies
Rachel Fifer	Davies
Beth Connor	Shaner
Tara Sutton	Shaner
Kelly Petrucci	Shaner
Clintona Richardson	Shaner
Cory Meisenhelter	Hess
Nancy Barrall	Hess
Maureen Bruner	Hess
Lisa Goodwin	Hess
Stephanie Wilson	Hess
Michael Draper	Hess
MaryLou Higbee	Hess

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

FYI

5. Hamilton Township School District has been afforded the opportunity via Stockton University to participate in the Math and Science Partnership Grant (the funding period is July 1, 2016 through June 30, 2018) to Support K-8 Schools in the Implementation of Next Gen Science Standards (NGSS). Edits made to the participating teachers are as follows:

Grade 7      Meghan Hooper-Jackson (replacing Lauren Baglivo who is on a LOA)

Action                      6. Motion to approve Policy #0155 – Board Committees  
on second reading.  
Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**B. Finance Committee - Chairperson: Mr. Hays**

Action                      1. Motion to approve the Report of Receipts and                      69  
Expenditures in accordance with 18A:17-8 and  
18A:17-9 for the months of November and December,  
2016. The Report of Receipts and Expenditures and  
the Secretary's Report are in agreement for the  
months of November and December, 2016 (attachment  
Finance-1).  
Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

Action                      2. Board Secretary's Reports for periods ending                      99  
November 30, 2016 and December 31, 2016. Pursuant  
to N.J.A.C. 6A:23A-16.10(c)3, the Hamilton Township  
Board of Education certifies that as of November 30,  
2016 and December 31, 2016 and after review of the  
Secretary's Monthly Financial appropriations section  
as presented and upon consultation with the  
appropriate district officials, to the best of the Board's  
knowledge, no major account or fund has been over-  
expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and  
that sufficient funds are available to meet the  
district's financial obligations for the remainder of the  
fiscal year (attachment Finance-2).

FYI                      3. Interest Income for the months of November and                      161  
December, 2016 (attachment Finance-3)

FYI                      4. Receipts for the months of November and December,                      163  
2016 (attachment Finance-4)

FYI                      5. Refunds for the months of November and December,                      177  
2016 (attachment Finance-5)

FYI                      6. Capital Reserve Interest for months of November and                      179  
December, 2016 (attachment Finance-6)

FYI                      7. Rental Income for the months of November and                      181  
December, 2016 (attachment Finance-7)

FYI                      8. Miscellaneous Revenue for the months of November                      183  
and December, 2016 (attachment Finance-8)

**FYI**                      9. The monthly Budget Summary Reports for November and December, 2016, have been filed by the Board Secretary with the Hamilton Township Board of Education (attachment Finance-9). **185**

**Action**                      10. Motion to approve budget transfers as follows (attachment Finance-10): **239**

December 31,2016 - in the amount of \$180,934.00  
January 23, 2017 – in the amount of \$72,969.30

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**Action**                      11. Motion to accept the Superintendent's and Board Secretary's certification that they have reviewed all bills and purchase orders which are listed on the bill list, and hereby certify to the Board of Education that all purchase orders are sufficiently encumbered to cover the submitted bills, and further that all goods and services have been previously received.

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**FYI**                      12. Purchase orders issued for services, supplies and equipment in the amount of \$1,059,874.91 (attachment Finance-12) **241**

**Action**                      13. Motion to approve the following bills and payroll in the total amount of \$1,059,874.91 (attachment Finance-13): **247**

<u>Fund</u>	<u>Title</u>	<u>Amount</u>
10	General Fund	\$20,014.00
10	General Fund/Payroll	207,326.13
11	Current Expense	2,221,971.34
11	Current Expense/Payroll	2,141,435.80
20	Special Revenue	211,730.71
20	Special Revenue/Payroll	87,718.56
40	Debt Service	109,709.38
50	Cafeteria	121,909.61
50	Kids' Corner	41,772.13
50	Community Education	9,759.50
50	Camp Blue Star	10,200.50

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

- Action 14. Motion to approve staff attendance at seminars, workshops and conferences, including costs related to applicable reimbursable expenses, during the 2016-2017 school year (attachment Finance-14). 289  
Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_
- Action 15. Motion to approve the submission of the Preschool Education Aid (PEA) Carryover Application to carryover funds from the 15/16 school year into the 16/17 school year (attachment Finance-15). 291  
Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_
- Action 16. Motion to approve the purchase of CrisisGo a Crisis Management software program at a cost of \$3,950.00 for the first year and an annual renewal cost of \$3,450.00 after the first year (attachment Finance-16). 293  
Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_
- Action 17. Motion to approve two tuition contracts between the Atlantic City Board of Education (sending district) and the Hamilton Township Board of Education (receiving district) for two homeless students for the 2016-2017 school year beginning December 6, 2016 through June 30, 2017 for a total tuition cost of \$6,371.32, pro-rated for one student and \$19,249.76, pro-rated for the other student (multiply disabled).  
Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_
- Action 18. Motion to approve a tuition contract between the Buena Regional Board of Education (receiving district) and the Hamilton Township Board of Education (sending district) for one homeless student for the 2016-2017 school year at a rate of \$71.34/per diem for 139 days for a total cost of \$9,916.26.  
Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_
- Action 19. Motion to approve the FY2017 revised NCLB Application to include FY2016 Carryover Funds and FY 2017 transfers to date (attachment Finance-19): 304

<u>Title</u>	<u>Original Funds</u>	<u>Carryover</u>	<u>Total</u>
Title I	\$645,222	\$4,680	\$649,902
Title IIA	63,545	0	63,545
Title III	16,434	3,231	19,665

Title III-Immigrant	<u>1,968</u>	<u>402</u>	<u>2,370</u>
Total	\$727,169	\$8,313	\$735,482

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

Action                      20. Motion to accept five (5) Medication Lock Boxes or Lockable Medicine Cabinets on a mini-grant from "Join Together Atlantic County" (attachment Finance-20).                      310

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

Action                      21. Motion to approve the FY2017 (School Year 2016-2017) Nonpublic School Security Aid budget and purchase orders (attachment Personnel-21).                      313

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

Action                      22. Motion to approve a Schedule "B" for additional behavioral services to the Contract between the Hamilton Township School District and the Center for Neurological and Neurodevelopmental Health (CNNH) effective December 12, 2016 through June 30, 2017 (attachment Finance-22).                      317

The original Contract was approved on August 15, 2016.

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

Action                      23. Motion to accept the following American Express cards donated to the Davies School from Balfour Yearbooks (attachment Finance-23):                      318

1 for \$200.00

1 for \$100.00

These cards will be used towards student activities.

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

Action                      24. Motion to accept AtlantiCare's Garden Grant award in the amount of \$800.00 the Shaner School

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_



**C. Administration Committee (Personnel and Discipline):**  
**Chairperson: Mrs. Hassa**  
**All personnel actions are being taken by the recommendation of the Superintendent.**

- |        |                                                                                                                                                                                                                                      |     |
|--------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|
| Action | 1. Motion to approve district substitutes for the 2016-2017 school year (attachment Administration-1).<br>Motion_____Second_____Vote_____                                                                                            | 319 |
| Action | 2. Motion to approve homebound instruction for the 2016-2017 school year (attachment Administration-2).<br>Motion_____Second_____Vote_____                                                                                           | 320 |
| Action | 3. Motion to accept a retirement notice from Jane Barrett, Hess School Nurse effective June 30, 2017 (attachment Administration-3).<br>Motion_____Second_____Vote_____                                                               | 329 |
| Action | 4. Motion to accept a resignation notice from Mary Donoflio, Food Service Worker effective December 19, 2016 with her last day of employment to be January 6, 2017 (attachment Administration-4).<br>Motion_____Second_____Vote_____ | 330 |
| Action | 5. Motion to change the employment start date for Cheri Spragan, Davies School part-time Paraprofessional to January 4, 2017.<br>Motion_____Second_____Vote_____                                                                     |     |
| Action | 6. Motion to approve an unpaid Leave of Absence for School Resource Officers Colin Hickey and Art Faden for the period December 6, 2016 through December 13, 2016.<br>Motion_____Second_____Vote_____                                |     |
| Action | 7. Motion to accept a resignation notice from Kelly Ho, Shaner School teacher effective January 10, 2017 with her last day of employment to be March 10, 2017 (attachment Administration-7).<br>Motion_____Second_____Vote_____      | 331 |
| Action | 8. Motion to accept a resignation notice from June Irwin, Food Service Worker effective January 11, 2017 with her last day of employment to be April 28, 2017 (attachment Administration-8).<br>Motion_____Second_____Vote_____      | 332 |

Action

9. Motion to approve the following Kid's Corner staff at the rate of \$11.00/hour, retroactive back to January 17, 2017:

Nick Gabriel  
Clinton Richardson

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

Action

10. Motion to approve an unpaid leave of absence for Bonnie Repko, full-time Hess School Paraprofessional for January 24, 2017.

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

Action

11. Motion to approve a maternity leave of absence for Lisa Rotkowitz, Hess School teacher. Mrs. Rotkowitz is requesting to use sick days for the period April 19, 2017 through May 19, 2017 and New Jersey Family Leave for the period May 22, 2017 to the end of the school year with a return to work date of September 1, 2017 (attachment Administration-11).

333

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

Action

12. Motion to accept a resignation notice from Ericka La Sure, Hess School Paraprofessional effective January 13, 2017 with her last day of employment to be February 10, 2017 (attachment Administration-12).

334

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

Action

13. Motion to approve an intermittent NJ Family Leave of Absence for Andrew Disque, Davies School Psychologist for the 2016-2017 school year (attachment Administration-13).

335

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

Action

14. Motion to revise a NJ Family Leave start date for Carla Yutzy to January 5, 2017. Mrs. Yutzy's leave was previously approved on December 12, 2016 with a start date of January 3, 2017.

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**Action**

15. Motion to revise a Maternity Leave of Absence for Lauren Baglivo, Davies School teacher. Mrs. Baglivo will use sick days for the period January 9, 2017 through January 25, 2017, Federal Family Medical Leave of Absence for the period January 26, 2017 through March 22, 2017 and New Jersey Family Leave from March 23, 2017 through the end of the school year with a return to work date of September 1, 2017.

Mrs. Baglivo's Leave of Absence was previously approved on November 28, 2016.

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**Action**

16. Motion to change the school position control # 24.03.08 BGI from Davies to Shaner.

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**Action**

17. Motion to approve the following Blue Star Academy staff beginning February 1, 2017, not to exceed 5/hours per week at the rate of \$24.51/hour:

- Kathy Watkins
- Jeff Gildiner
- Rachel Fifer
- Christina Warren
- Sheldis Hewish

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**Action**

18. Motion to approve Christina Baierski as a part-time, 10 month, 29 hours/week Hess School Paraprofessional for the period February 10, 2017 through June 30, 2017, Paraprofessional Guide, Step 1, with a total annual salary of \$15,979.00, pro-rated (attachment Administration-18).

336

Salary subject to change at the completion of the H.T.E.A. negotiations.

Ms. Kyle is a replacement for Erica LaSure.

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**Action**                      19. Motion to approve Kristen Hockenbury as a part-time, 337  
10 month, 29 hours/week Hess School Paraprofessional  
for the period January 30, 2017 through June 30, 2017,  
Paraprofessional Guide, Step 1, with a total annual  
salary of \$15,979.00, pro-rated (attachment  
Administration-19).

Salary subject to change at the completion of the  
H.T.E.A. negotiations.

Ms. Hockenbury is a replacement for Lawrence  
Laskowski.

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**Agenda**                      20. Motion to approve Helen Macchiavelli as a full-time, 338  
10 month, Hess School Nurse for the period January  
30, 2017 through June 30, 2017, BA+15, with a total  
annual salary of \$51,228.00 (attachment  
Administration-20).

Ms. Macchiavelli is a replacement for Barbara  
Bayconich.

Salary subject to change at the completion of the  
H.T.E.A. negotiations.

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**D. Operations Committee (Facilities and Transportation):**  
**Chairperson: Mr. Higbee**

**Action**                      1. Motion to approve club/activity trips for the 2016-2017 342  
school year (attachment Operations-1).  
Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**XIV. Resolutions**

**XV. Solicitor's Report**

**XVI. Unfinished Business**

**XVII. New Business (consideration of additional items that may be properly  
presented to the Board of Education at this time)**

**Action**

1. **Motion to approve the submission of the Report on Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol and Other Drug Abuse as presented.**

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**XVIII. Receive comments from the public in accordance with the Board's policy on participation at Board meeting**

**XIX. Adjournment**

Mays Landing, NJ  
December 12, 2016

minutes-1

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF EDUCATION  
HELD ON DECEMBER 12, 2016**

HAMILTON TOWNSHIP PUBLIC SCHOOLS  
Mays Landing, New Jersey  
William Davies Middle School Library

The Regular Meeting of the Hamilton Township Board of Education was called to order at 7:00 p.m. in the Michael H. Duberson Memorial Library at the Davies Middle School by Eric Aiken, Board President. **Call To Order**

**ROLL CALL**

The following members answered roll call: Mrs. Stephanie Buchanan, Mr. Gregory Ciambone, Ms. Margaret Erickson, Mrs. Amy Hassa, Mr. Derek Haye, Mr. James Higbee, Mrs. Kimberly Melton, and Mr. Eric Aiken. **Roll Call**

Absent: Mrs. Barbara Kupp

Also present were: Mr. Frank Vogel, School Superintendent  
Mrs. Anne-Marie Fala, School Business Administrator  
Mr. Eric Goldstein, Solicitor

**Pledge of Allegiance** Mr. Aiken led the Pledge of Allegiance.

This meeting is being held in compliance with the Sunshine Law, having been advertised in the Press of Atlantic City and the Atlantic County Record and a notice posted with the Township Clerk on the Bulletin Board at the following locations: Mizpah Post Office, Mays Landing Post Office, Atlantic County Library, as well as all the schools of the district. A mechanical device is being used to video-tape this meeting.

There are two opportunities to address the members of the Board. The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, is when residents may address the Board on any school-related issue. Each speaker is asked to limit their comments to three minutes and you are not permitted to yield your time to another. The public comments portion of the meeting, during both sessions, will not exceed 30 minutes. Upon being recognized, persons wishing to speak should stand and identify themselves by name and

Mays Landing, NJ  
December 12, 2016

address.

Moment of silence for private reflection.

### **APPROVAL OF MINUTES**

Motion by Mr. Aiken, seconded by Mrs. Buchanan, to approve the regular session minutes of the meeting of November 28, 2016, as per attachment Minutes-1.

Mrs. Hassa wanted a change made to her comments regarding the tree lighting event held recently. Her comments should state that she was complimenting the Davies School Music Department on working with the community during this event. No Board members were opposed to making this change and the minutes of November 28, 2016 will reflect these changes.

Roll Call Vote: Voice Vote: All in favor: (8-0-0)

### **CORRESPONDENCE**

None

### **PUBLIC COMMENTS**

None

### **BOARD MEMBER COMMENTS**

Mrs. Hassa congratulated the Music Department on a job well done during the holiday concerts. She stated that the concerts were incredible and it was impressive to see what the students were able to do. She also noted that the choir went to the Hamilton Mall which was another opportunity for the choir to interact with the community.

Mr. Haye also stated that the choir did a fantastic job.

Mrs. Buchanan noted the Family Movie Night which she attended and enjoyed. She also stated what a great job the choir did during the holiday concerts.

Mrs. Hassa gave kudos to all who participated in the Resource Fair.

Mr. Aiken complimented the Music Department and the choir at both the Hess and Davies Schools.

Mr. Aiken thanked Stephanie Buchanan for her years of service as a Board member.

### **SUPERINTENDENT/STAFF REPORTS**

Mr. Vogel made note of the dates listed below for Strategic Planning. He encouraged all to

Mays Landing, NJ  
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attend.

(A) Information Items

1. Dates to Remember

- a. December 13, 2016 – Facilities Committee Meeting – 4:30 p.m. – Board Office
- b. December 23, 2016 – January 2, 2017 – Winter Break – Schools Closed.
- c. January 9, 2017 – Reorganization Meeting – Davies School – 6:00 p.m. (Executive Session) - 7:00 p.m. (Public Session)
- d. January 16, 2017 – Schools Closed – Martin Luther King Day

(B) Registration/Transfer Statistics for the Month of November, 2016, as per attachment X-B.

(C) Enrollment for the month of November, 2016, as per attachment X-C.

(D) Student Discipline Reports for the month of November, 2016, as per attachment X-D.

(E) Strategic Planning:

- Wednesday, January 18, 2017
- Monday, February 6, 2017
- Tuesday, March 14, 2017

All meetings will take place at 6:00 p.m. in the Davies School Cafeteria.

(F) Presentation:

Synopsis of the Audit for the FY2015-2016

Presented by: Fred Sylvester and Leon Costello  
of Ford, Scott & Associates, LLC

(G) Presentation:

Outgoing Board Member – Stephanie Buchanan  
Presented by: Frank Vogel, Superintendent

(H) Mr. Vogel gave an update on the evaluation of the lead in the drinking water in the district. He noted that the water was retested at the Shaner School and elevated levels were found after changing the faucets and fixtures. Filters will now be installed. If, after the filters are in place, the water still tests positive, other measures will have to be taken.

Mr. Santilli introduced Tom Murray, Director of Innovation for Alliance for Education and Future Ready Schools. Mr. Murray spoke via facetime with the Board. He gave some highlights of Future Ready Schools.



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Motion by Mr. Aiken, seconded by Mr. Ciambrone, to participate in a two day Future Ready Schools Workshop.

Roll Call Vote: All in favor: Mrs. Buchanan,  
Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr.  
Haye, Mr. Higbee, Mrs. Melton, and Mr. Aiken.  
(8-0-0)

Mr. Vogel noted that the Hess School received an \$800 grant from Atlanticare Healthy School Sustained Garden Group to be used to create a garden. Someone in the audience also noted that the Shaner School received this grant as well.

## **XII. Committees and Recommendations**

### **FACILITIES COMMITTEE - Mr. Ciambrone**

Mr. Vogel explained that Schneider Electric will do an analysis of energy usage and energy needs at no cost to the district.

### **CURRICULUM COMMITTEE – Mrs. Melton**

None

### **FINANCE COMMITTEE – Mr. Haye**

Motion by Mr. Haye, seconded by Mrs. Buchanan, to approve the following motions, as presented:

1. To accept the FY2015-2016 Audit as presented.
2. To approve the Corrective Action Plan after review and discussion of the recommendations as listed in the Auditor's Management Report on Administrative Findings, Financial Compliance and Performance, dated December 5, 2016, as per attachment Finance-2.
3. To approve the Report of Receipts and Expenditures in accordance with 18A:17-8 and 18A:17-9 for the month of October, 2016. The Report of Receipts and Expenditures and the Secretary's Report are in agreement for the month of October, 2016, as per attachment Finance-3.
4. Board Secretary's Report for the period ending October 31, 2016. Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Hamilton Township Board of

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Education certifies that as of October 31, 2016, and after review of the Secretary's Monthly Financial appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, as per attachment Finance-4.

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Melton, and Mr. Aiken.  
(8-0-0)

The following items have been presented as informational items:

5. Interest Income for the month of October, 2016, as per attachment Finance-5.
6. Receipts for the month of October, 2016, as per attachment Finance-6.
7. Refunds for the month of October, 2016, as per attachment Finance-7.
8. Capital Reserve Interest for the month of October, 2016, as per attachment Finance-8.
9. Rental Income for the month of October, 2016, as per attachment Finance-9.
10. Miscellaneous Revenue for the month of October, 2016, as per attachment Finance-10.
11. The monthly Budget Summary Report for October, 2016, has been filed by the Board Secretary with the Hamilton Township Board of Education, as per attachment Finance-11.

Mays Landing, NJ  
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Motion by Mr. Haye, seconded by Mrs. Melton, to approve the following motions, as presented:

12. To approve budget transfers in the amount of \$37,800.00, as per attachment Finance-12.
13. To accept the Superintendent's and Board Secretary's certification that they have reviewed all bills and purchase orders which are listed on the bill list, and hereby certify to the Board of Education that all purchase orders are sufficiently encumbered to cover the submitted bills, and further that all goods and services have been previously received.

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Ciambone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Melton, and Mr. Aiken. (8-0-0)

The following item has been included as an informational item:

14. Purchase orders issued for services, supplies and equipment in the amount of \$1,441,874.54, as per attachment Finance-14.

Motion by Mr. Haye, seconded by Mrs. Buchanan, to approve the following motions, as presented:

15. To approve the following bills and payroll in the total amount of \$3,009,277.42, as per attachment Finance-15:

<u>Fund</u>	<u>Title</u>	<u>Amount</u>
10	General Fund	\$2,823.00
10	General Fund/Payroll	204,502.33
11	Current Expense	410,722.34
11	Current Expense/Payroll	2,151,459.06
12	Capital Outlay	4,425.76
20	Special Revenue	19,499.85
20	Special Revenue/Payroll	86,398.65
50	Cafeteria	129,446.43

16. To approve staff attendance at seminars, workshops and conferences, including costs related to applicable reimbursable expenses, during the 2016-2017 school year, as per attachment Finance-16.
17. To approve the renewal contract in the Atlantic and Cape May Counties Association of School Business Officials Joint Insurance Fund for a three year period from July 1, 2017 through June 30, 2020.

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Melton, and Mr. Aiken. (8-0-0)

Motion by Mr. Haye, seconded by Mrs. Melton, to approve the following motions, as presented:

18. To approve a tuition contract between the Hamilton Township Board of Education (sending district) and the Egg Harbor Township Board of Education (receiving district) for a DCP & P placement for the 2016-2017 school year at a rate of \$78.36/per diem for a total of 180 days for a total cost of \$14,104.80.
19. To approve a tuition contract between the Hamilton Township Board of Education (sending district) and the Egg Harbor Township Board of Education (receiving district) for a DCP & P placement for the 2016-2017 school year at a rate of \$77.82/per diem for a total of 180 days for a total cost of \$14,007.60.
20. To approve to discard the following textbooks that are no longer of use to the district as follows:

Holt Middle School Math Course 3  
ISBN#0-03-065179-4  
Copyright 2004  
Quantity - 16

These books will be available to  
students/parents to use as a resource.

21. To authorize Schneider Electric (SE) to proceed with the development of a Preliminary Technical Analysis at no financial obligation to the Hamilton Township School District, as per attachment Finance-21.
22. To approve the application and submission of the FY2017 Amended IDEA Application to include FY 2016 carryover funds in the following amounts (all carryover funds are nonpublic), as per attachment Finance-22:

	<u>Original Funds</u>	<u>Carryover</u>	<u>Total</u>
IDEA-Basis	\$772,779.00	\$110.00	\$772,889.00
IDEA-Preschool	<u>31,809.00</u>	<u>0.000</u>	<u>31,809.90</u>
Total	\$804,588.00	\$110.00	\$804,698.00

23. To approve two tuition contracts between the Berkley Township Board of Education (sending district) and the Hamilton Township Board of Education (receiving district) for two homeless students for the 2016-2017 school year beginning November 22, 2016 through June 30, 2017 for total pro-rated cost of \$8,305.45 for one student and a total pro-rated cost of \$6,792.57 for the second student.
24. To approve a tuition contract between the Buena Board of Education (sending district) and the Hamilton Township Board of Education (receiving district) for one multiply disabled homeless student for the 2016-2017 school year beginning September 13, 2016 through June 30,

Mays Landing, NJ  
December 12, 2016

2017 for a total tuition cost of \$27,840.56  
(pro-rated).

Roll Call Vote: All in favor: Mrs.  
Buchanan, Mr. Ciambrone, Ms. Erickson,  
Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs.  
Melton, and Mr. Aiken. (8-0-0)

**PERSONNEL/NEGOTIATIONS COMMITTEE – Mrs. Kupp**

**All personnel actions are being taken by the recommendation of the Superintendent.**

Motion by Mrs. Melton, seconded by Mrs. Buchanan, to approve the following motion, as presented:

1. To approve district substitutes for the 2016-2017 school year, as per attachment Personnel-1.
2. To approve homebound instruction for the 2016-2017 school year, as per attachment Personnel-2.
3. To appoint Colleen Bretones as the District's Homeless Liaison.

Mrs. Bretones is a replacement for Gail Siegelman.

4. To approve Daniel Bryz-Gornia as a full-time, 10 month, Hess School Guidance Counselor for the period January 30, 2017 through June 30, 2017, M.A., Step 1, with a total annual salary of \$53,328.00, pro-rated, as per attachment Personnel-4.

Salary subject to change at the completion of the H.T.E.A. contract negotiations.

Mr. Bryz-Gornia is a replacement for Gail Siegelman.

5. To approve an unpaid New Jersey Family Leave of Absence for Carla Yutzy, Davies School teacher as an extension of her

maternity leave from January 3, 2017 through March 29, 2017 with a return to work date of March 30, 2017, as per attachment Personnel-5.

6. To approve an intermittent unpaid New Jersey Family Leave of Absence for Maria Santilli, Davies School Administrative Secretary from November 17, 2016 through November 17, 2017, as per attachment Personnel-6.
7. To approve the revised Job Description for Learning Disabilities Teacher Consultant, as per attachment Personnel-7.
8. To approve an intermittent unpaid New Jersey Family Leave of Absence for Helen Dearborn, part-time Hess School Food Service Worker for the 2016-2017 school year, as per attachment Personnel-8.

Roll Call Vote: All in favor #1, #3 through #8: Mrs. Buchanan, Mr. Ciambone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Melton, and Mr. Aiken.  
(8-0-0)

Eight in favor #2: Mrs. Buchanan, Mr. Ciambone, Ms. Erickson, Mr. Haye, Mr. Higbee, Mrs. Melton, and Mr. Aiken.  
Abstained: Mrs. Hassa. (7-0-1)

Motion by Mrs. Melton, seconded by Mrs. Buchanan, to approve the following motions, as presented:

9. To revise a Maternity Leave of Absence for Kelly King, Hess School teacher. Mrs. King is requesting to use her sick time from January 9, 2017 through January 23, 2017, Federal Family Medical Leave of Absence from January 24, 2017 through March 16, 2017 and New Jersey Family Leave of Absence from March 17, 2017 through April 28, 2017 with a return to work date of May 1, 2017, attachment Personnel-9.

Mrs. King's leave of absence was previously approved on November 14, 2016.

10. To approve Heather Andros as a full-time, 10 month Hess School teacher, for the period January 6, 2017 through May 2, 2017, B.A., Step 1, with a total annual salary of \$50,050.00, pro-rated, as per attachment Personnel-10.

Ms. Andros' offer of employment is subject to the issuance of the Certificate by the New Jersey Department of Education.

Salary subject to change at the completion of the H.T.E.A. contract negotiations.

11. To approve Jessica Ward as a mentor for Heather Andros for the 2016-2017 school year.
12. To approve Cheri Spragan as a part-time, 10 month, 29 hours/week Davies School Paraprofessional for the period January 3, 2017 through June 30, 2017, Paraprofessional Guide Step 1, with a total annual salary of \$15,979.00, pro-rated, as per attachment Personnel-12.

Ms. Spragan is a replacement for Taylor Mondorff.

Salary subject to change at the completion of the H.T.E.A. contract negotiations.

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Ciambone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Melton, and Mr. Aiken. (8-0-0)

Motion by Mrs. Melton, seconded by Mrs. Buchanan, to approve the following motion, as presented:

13. To accept a notice of retirement from



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Barbara Bayconich, Hess School Nurse  
effective January 30, 2017, as per  
attachment Personnel-13.

Roll Call Vote: Seven in favor: Mrs.  
Buchanan, Mr. Ciambrone, Ms. Erickson,  
Mr. Haye, Mr. Higbee, Mrs. Melton, and  
Mr. Aiken. Nay: Mrs. Hassa (7-1-0)

**POLICY COMMITTEE – Mrs. Buchanan**

Motion by Mrs. Buchanan, seconded by Mrs. Melton, to approve the following motions, as presented:

1. To approve Policy #2415.30 – Title I – Educational Stability for Children in Foster Care on second reading.
2. To approve Policy #3216 – Dress and Grooming on second reading.

Roll Call Vote: All in favor #1: Mrs.  
Buchanan, Mr. Ciambrone, Ms. Erickson,  
Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs.  
Melton, and Mr. Aiken. (8-0-0)

Seven in favor #2: Mrs. Buchanan, Mr.  
Ciambrone, Mrs. Hassa, Mr. Haye, Mr.  
Higbee, Mrs. Kupp, Mrs. Melton, and Mr.  
Aiken. Nay: Ms. Erickson (7-1-0)

**TRANSPORTATION COMMITTEE – Mr. Higbee**

Motion by Mr. Higbee, seconded by Mrs. Melton, to approve the following motion, as presented:

1. To approve club/activity trips for the 2016-2017 school year, as per attachment Transportation-1.

Roll Call Vote: All in favor: Mrs. Buchanan,  
Mr. Ciambrone, Ms. Erickson, Mrs. Hassa,  
Mr. Haye, Mr. Higbee, Mrs. Melton, and Mr.  
Aiken. (8-0-0)

**RESOLUTIONS**

None

**SOLICITOR'S REPORT**

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None

**UNFINISHED BUSINESS**

The Board had a discussion on changing the committee structure for next year. They are looking into information from other districts.

The Board also discussed having a meeting once a month next year.

**NEW BUSINESS**

None

**PUBLIC COMMENTS**

**ADJOURNMENT**

Motion by Mr. Aiken, seconded by Mrs. Buchanan, to adjourn the meeting.

Voice Vote: All in favor: (8-0-0)

The Hamilton Township Board of Education meeting adjourned at 8:28 p.m.

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Anne-Marie Fala  
Business Administrator/Board Secretary

**MINUTES OF THE REORGANIZATION/REGULAR MEETING  
OF THE BOARD OF EDUCATION  
HELD ON JANUARY 9, 2017  
HAMILTON TOWNSHIP PUBLIC SCHOOLS  
Mays Landing, New Jersey  
William Davies Middle School Library**

The Reorganization/Regular Meeting of the Hamilton Township Board of Education was called to order at 7:00 p.m. in the Michael H. Duberson Memorial Library at the Davies Middle School by Anne-Marie Fala, Board Secretary.

**Call  
To  
Order**

Mrs. Fala led the Pledge of Allegiance.

**Pledge of  
Allegiance**

**ANNUAL NOTICE OF MEETING**

This meeting is being held in compliance with the Sunshine Law, having been advertised in the Press of Atlantic City and the Atlantic County Record and its affiliates and a notice posted with the Township Clerk on the Bulletin Board at the following locations: Mizpah Post Office, Mays Landing Post Office, Atlantic County Library as well as all the schools of the district. A mechanical device is being used to both audio-tape and video-tape this meeting.

There are two opportunities to address the members of the Board. The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, is when residents may address the Board on any school-related issue. Each speaker is asked to limit their comments to three minutes and you are not permitted to yield your time to another. The public comments portion of the meeting, during both sessions, will not exceed 30 minutes. Upon being recognized, persons wishing to speak should stand and identify themselves by name and address.

At this time the Board Secretary administered the oath of office to the newly elected Board Members:

Nanci Barr	3 year term
Greg Ciambrone	3 year term
Kim Melton	3 year term

**ROLL CALL**

The following members answered roll call: Mr. Eric Aiken, Mrs. Nanci Barr, Mr. Greg Ciambrone, Ms. Margaret Erickson, Mrs. Amy Hassa,

**Roll  
Call**

Mays Landing, NJ  
January 9, 2017

Mr. Derek Haye, Mr. James Higbee, Mrs. Barbara Kupp, and Mrs. Kim Melton

Members Absent: None

Also present were: Mr. Frank Vogel, Superintendent  
Mrs. Anne-Marie Fala, Business Administrator  
Mr. Eric Goldstein, Solicitor

Moment of silence for private reflection

### **ELECTION OF NEW PRESIDENT**

Motion by Mrs. Kupp, seconded by Mrs. Melton, to nominate Eric Aiken for the position of President.

Motion by Mrs. Melton, seconded by Mrs. Kupp to close nominations for President.

Voice Vote: All in favor: (9-0-0)

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, and Mrs. Melton.  
(9-0-0)

Mr. Aiken assumed the President's chair at this time and thanked the Board for their confidence in him as President. He then asked for nominations for the position of Vice President.

### **ELECTION OF VICE PRESIDENT:**

Motion by Mrs. Kupp, seconded by Mr. Haye, to nominate Kim Melton for the position of Vice President.

Motion by Ms. Erickson, seconded by Mrs. Melton, to nominate Amy Hassa for the position of Vice President.

Motion by Mr. Aiken, seconded by Mr. Haye, to close nominations for Vice President.

Voice Vote: All in favor. (9-0-0)

Roll Call Vote to elect Mrs. Melton as Vice President: Seven in favor: Mrs. Barr, Mr. Ciambrone, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. Nay: Ms. Erickson and Mrs. Hassa (7-2-0)

Mrs. Melton is elected Vice President.

**A. Reorganization**

**Meeting Dates, Times and Place**

Motion by Mr. Aiken, seconded by Mrs. Melton to approve the dates and times of Regular Board of Education Meetings, as per attachment X-A. These meetings will be held at the William Davies Middle School, 1876 Dr. Dennis Foreman Drive, Mays Landing, NJ.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (9-0-0)

**B. New Jersey School Board Member Code of Ethics**

Motion by Mr. Aiken, seconded by Mrs. Erickson, to approve the New Jersey School Board Member Code of Ethics, as per attachment X-B.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (9-0-0)

**C. Motion by Mr. Aiken, seconded by Ms. Erickson, to accept the preliminary results of the Annual School Board Election held November 8, 2016, as per attachment X-C:**

	<u>Name</u>	<u># of Votes</u>
Three Year Term	Greg Ciambrone	4,833
	Kim Melton	4,854
	Nanci Barr (write ins)	257

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (9-0-0)

**PUBLIC COMMENTS**

None

**BOARD MEMBER COMMENTS**

Ms. Erickson congratulated the new and returning Board members being sworn

in tonight.

Mrs. Hassa complimented the students at the Hess School for the caroling at each of the houses during the holiday. She also congratulated the new and returning Board members.

Mr. Aiken reminded everyone that the first Strategic Planning Meeting will be held on Wednesday, January 18 at 6:00 p.m and he invited all to attend.

Mr. Aiken congratulated the boys' basketball team for winning the Basketball Tournament in Linwood over the holiday break. He also wanted to congratulate Noel Gonzales for winning the MVP award. He wished all of the winter sports good luck for the season.

Mr. Aiken also recognized the Police Department during Law Enforcement Day.

### **SUPERINTENDENT/STAFF REPORTS**

(A) Information Items

1. **Dates to Remember**

a. **January 16, 2017** – Schools Closed – Martin Luther King Day

(B) Mr. Vogel noted the staff members who were recognized as Teacher of the Year, Education Professional of the Year, and Paraprofessional of the Year.

### **COMMITTEES AND RECOMMENDATIONS**

#### **FINANCE/SUPPLY COMMITTEE**

Motion by Mr. Haye, seconded by Mrs. Melton, to approve the following motions, as presented:

1. To accept AtlantiCare's Sustainable Edible School Garden Grant award in the amount of \$800.00 for the Davies School, as per attachment Finance-1.
2. To approve staff attendance at seminars, workshops and conferences, including costs related to applicable reimbursable expenses, during the 2016-2017 school year, as per attachment Finance-2.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton,

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and Mr. Aiken. (9-0-0)

**PERSONNEL/NEGOTIATIONS COMMITTEE**

**All personnel actions are being taken by the recommendation of the Superintendent in accordance with 18A.**

Motioned by Mrs. Kupp, seconded by Mrs. Melton, to approve the following motions, as presented:

1. To approve district substitutes for the 2016-2017 school year, as per attachment Personnel-1.
2. To approve Jillian Bernisky as a full-time, 10 month, Davies School teacher for the period January 14, 2017 through June 30, 2017, B.A., Step 1, with a total annual salary of \$50,050.00, pro-ratedm as per attachment Personnel-2.

Ms. Bernisky is a replacement for Lauren Baglivo.

Salary subject to change at the completion of the H.T.E.A. Contract Negotiations.

3. To approve David Smitley as a part-time, 10 month, 29 hours/week Shaner School Paraprofessional for the period January 11, 2017 through June 30, 2017, Paraprofessional Guide, Step 1, with a total annual salary of \$15,979.00, pro-rated, as per attachment Personnel-3.

Mr. Smitley is a replacement for Wendy Annitti.

Salary subject to change at the completion of the H.T.E.A. Contract Negotiations.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (9-0-0)

**POLICY COMMITTEE**

Motion by Mrs. Hassa, seconded by Ms. Erickson, to approve the following motions, as presented:

1. To approve Policy #0155 – Board Committees on first reading, as per attachment Policy-1.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (9-0-0)

**TRANSPORTATION COMMITTEE**

None

**PUBLIC COMMENTS**

None

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

1. Ethics Workshop with Maryann Friedman, Representative from New Jersey School Boards Association

Some discussion was held regarding committee structure.

**ADJOURNMENT**

Motioned by Mr. Aiken, seconded by Ms. Erickson, to adjourn the meeting.

Voice Vote: All in favor: (9-0-0)

The Hamilton Township Board of Education meeting adjourned at 9:05 p.m.

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Anne-Marie Fala  
School Business Administrator/Board Secretary



XI-D

**Registration/Address Change/Transfer Statistics**

**2016-2017**

	<b><u>Registrations</u></b>	<b><u>Address Changes</u></b>	<b><u>Transfers</u></b>
<b>September</b>	<b>107</b>	<b>23</b>	<b>44</b>
<b>October</b>	<b>45</b>	<b>37</b>	<b>15</b>
<b>November</b>	<b>36</b>	<b>22</b>	<b>19</b>
<b>December</b>	<b>20</b>	<b>11</b>	<b>6</b>
<b>January</b>			
<b>February</b>			
<b>March</b>			
<b>April</b>			
<b>May</b>			
<b>June</b>			
<b>July</b>			
<b>August</b>			

2016-2017  
STUDENT ENROLLMENT  
HAMILTON TOWNSHIP SCHOOL DISTRICT ENROLLMENT

	September		October		November		December		January		February		March		April		May		As of June 1, 2017	
	# of Rooms	*ACS	# of Rooms	*ACS	# of Rooms	*ACS	# of Rooms	*ACS	# of Rooms	*ACS	# of Rooms	*ACS	# of Rooms	*ACS	# of Rooms	*ACS	# of Rooms	*ACS	# of Rooms	*ACS
<b>Preschool</b>	162	9	18	18.8	169	9	18.8	169	9	18.8	9	0	9	0	9	0	9	0	9	0
<b>Kindergarten</b>	258	13	19.8	19.9	259	13	19.9	261	13	20.1	13	0	13	0	13	0	13	0	13	0
<b>Grade 1</b>	264	13	20.3	20.5	263	13	20.2	263	13	20.2	13	0	13	0	13	0	13	0	13	0
<b>Grade 2</b>	297	14	21.2	21.3	306	14	21.9	303	14	21.6	14	0	14	0	14	0	14	0	14	0
<b>Grade 3</b>	272	12	22.7	22.8	273	12	22.8	272	12	22.7	12	0	12	0	12	0	12	0	12	0
<b>Grade 4</b>	323	14	23.1	23.0	321	14	22.9	322	14	23	14	0	14	0	14	0	14	0	14	0
<b>Grade 5</b>	305	12	25.4	25.4	308	12	25.7	310	12	25.8	12	0	12	0	12	0	12	0	12	0
<b>Grade 6</b>	326	15	21.7	21.7	324	15	21.6	323	15	21.5	15	0	15	0	15	0	15	0	15	0
<b>Grade 7</b>	346	15	23.1	23.3	350	15	23.3	349	15	23.3	15	0	15	0	15	0	15	0	15	0
<b>Grade 8</b>	323	15	21.5	21.5	321	15	21.4	322	15	21.5	15	0	15	0	15	0	15	0	15	0
<b>**Self Contained</b>	159	17.5	9.1	9.0	164	17.5	9.4	172	17.5	9.8	17.5	0	17.5	0	17.5	0	17.5	0	17.5	0
<b>Totals</b>	3035		3047		3058			3066			0		0		0		0		0	

\*ACS - Average Class Size  
\*\* Self Contained Figures include Pre-K

XI-E

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**Hamilton Township School  
District  
Violence and Vandalism  
Harassment, Intimidation and  
Bullying Report**

**September – December, 2016**

X11-4



# What is Reported:

## Acts of:

- ✓ Violence
- ✓ Vandalism
- ✓ Substance Abuse
- ✓ Weapons Offense
- ✓ HIB



# Incidents of Violence, Vandalism Sept. – Dec. 2016

Incident Type	Hess		Davies		Shaner	
	2015	2016	2015	2016	2015	2016
Substance Abuse	0	0	0	0	0	0
Weapons	0	1	0	1	0	0
Violence	7	6	8	14	0	0
Vandalism	2	1	0	1	0	0
HIB	1	2	7	3	4	0
Total Number of Incidents	10	10	15	19	4	0



# HIB Investigations / Outcomes Sept. - Dec. 2016

<i>School</i>	<i>2015 Investigations / Outcomes</i>	<i>2016 Investigations / Outcomes</i>
<b>Shaner</b>	<b>8 / 0</b>	<b>5 / 0</b>
<b>Hess</b>	<b>37 / 5</b>	<b>31 / 2</b>
<b>Davies</b>	<b>10 / 4</b>	<b>16 / 3</b>
<b>Total</b>	<b>55 / 9</b>	<b>52 / 5</b>



## Current District-wide Mental Health Programs and Practices!

- Second Step Curriculum
- CAP Training – Childhood Abuse Prevention
- Lifelines Suicide Prevention Curriculum  
(Society for the prevention of Teen Suicide)
- Utilization of Atlantic Prevention Resources
- Spread the Love Foundation
- Community Resource Fair
- Life Skills Programs
- Grief Counseling Groups
- Strengthening Families
- On-going Staff training and Professional Development



# District-Wide Programs for the Prevention of Violence, Vandalism, and HIB



- Open line of communication with pupils / parents regarding HIB
- Immediate response and investigation to all reports of HIB
- Professional development for all staff
- Early Identification of At-Risk Pupils
- Intervention and Referral Services
- Character Education Programs and assemblies for students.



- Utilization of District Student Attendance and Resource Officers
- Analysis of HIB data by ABS and School Safety / HIB Teams
- On-going education and communication with students, staff, parents, administration and community members regarding Violence, Vandalism and HIB.
- Incentive Programs and Initiatives for proper pupil behavior



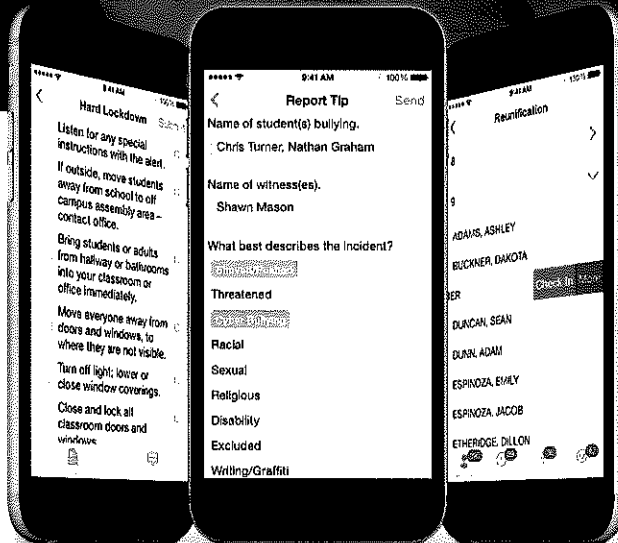
Questions?



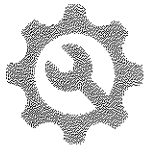
XII-I  
Education

# SAFE

Transform how educators keep staff and students safe.



With CrisisGo, school district administrators and teachers have access to their emergency response plans right on their mobile devices, along with a communication system that helps them get through crisis situations. CrisisGo gives school districts the tools needed to ensure the safety of their students and staff when the unthinkable happens. With the touch of a finger, teachers and staff can access evacuation maps, student rosters, emergency contacts, a personal siren, and action checklists specifically for that person's role.



## FEATURES FOR STAFF

### Mobile Crisis Management Tools

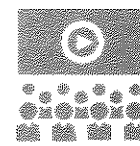
Improving communication and taking the emergency plan out of the 3 ring binders.



## CRISIS MANAGEMENT TEAM

### Mobile Emergency Plans

Update emergency checklists, maps, documents, contacts and users.



## PLANNING \ RISK MANAGEMENT

### Management Tools and Dashboard

Plan drills, light and medium engagements and maintain crisis event records and data.



## COMMUNICATIONS

### Fast Multimedia Messaging with Alerts

Connect all people to their emergency response team with two-way messaging, alerts and panic tools.



## STUDENT ASSISTANCE SAFETY

### Student Involvement Improves Safety

Provide a single place for students to report tips and bullying. Using panic tools students can stop incidents from getting started.



## FAMILY CIRCLE MOBILE APP

### Keep Children Safe at Home & School

With the family circle, extend your child's safety to the bus, walking home from school, and in the community.

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## Staff Features



### ALERTS

During emergencies, audible alerts and text messages are sent to everyone that has the CrisisGo app.



### NOTICE

Use CrisisGo's Notice to communicate with a select group of people. Send images, video, or voice to keep groups informed during a crisis.



### CHECKLIST

Transform your emergency plan into individualized action checklists. Staff can quickly access their checklist and see the action steps required for that type of emergency.



### MAPS AND DOCS

Load evacuation, utility shut-off maps, CPR how-to documents, and any other helpful map or instructions so your responders and staff can have quick access.



### CONTACTS

Access contacts not normally stored in your cell phone, such as FEMA, utility companies, or state disaster officials.



### ROSTER

Access your student roster that is updated every 24 hours. Rosters come with up to five emergency contacts for each student.



### REUNIFICATION

Transform how your staff reunites students with parents after a crisis. Staff can use their mobile devices and roster to make this process easy and transparent.



### NIMS

Each NIMS organization role receives their own checklist so they can quickly complete their action steps.



### BULLY / TIPS

Give your students a way to anonymously report bullying activity to school administrators. Let staff and students submit tips to officials regarding weapons, sexual harassment, and drugs on campus.

 Ed Renshaw

 [erenshaw@crisisgo.com](mailto:erenshaw@crisisgo.com)

 618-997-2114



 [CRISISGO.COM](http://CRISISGO.COM)

 618-997-2114

 [SALESINFO@CRISISGO.COM](mailto:SALESINFO@CRISISGO.COM)

 1034 S. BRENTWOOD BLVD., SUITE 1910  
RICHMOND HEIGHTS, MO. 63117



GET IT ON  
Google play



Download on the  
App Store

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# CRISISGO

## EMERGENCY RESPONSE PLAN

## FEATURES

### CRISISGO FEATURES



#### Alerts

When an emergency is determined, an audible signal and text message is sent to all staff that has the app.

#### Notice

For those times when you need to text only a group of people instead of everyone in the district,

CrisisGo's notification system is the answer.

You can send images, video or voice to selected groups and keep people informed during a crisis. Teachers can notify first responders of critical information and remain informed.

#### Checklists

The organization's emergency plan is transformed into action checklists for each type of role. Staff can quickly access their checklists for each type of emergency and see the action steps required of them – all with a touch of a finger.

#### Contacts

Most administrators have the local emergency contacts stored into their cell phones. But what about those emergency contacts that are not normally used, such as the phone numbers for FEMA, nuclear disaster officials, utility companies, or the state transportation department? CrisisGo will store your most important emergency contacts.

#### Maps

The organization can load evacuation, defibrillators, utility shut-off and other maps so responders can have access to these when needed.

#### Rosters

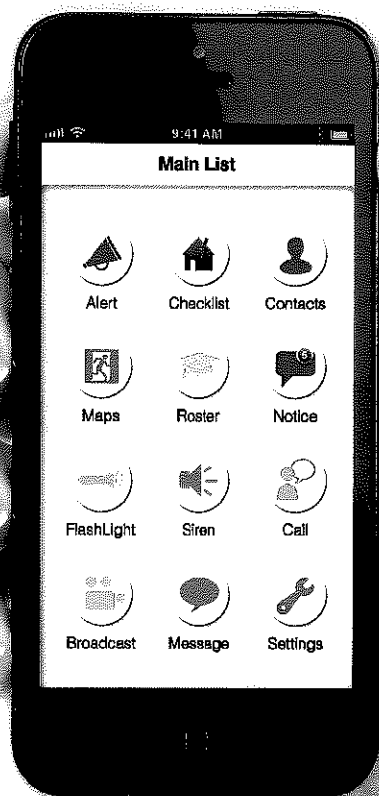
Organizations can automatically update daily their students or staff in attendance so they can have a current accurate list. People also have an emergency contact and phone number associated to their name.

#### Light

The flashlight becomes invaluable should power go out in the building.

#### Siren

Should a person become trapped and need to be located, the siren is the perfect tool.



**OVER  
20  
PATENTS  
PENDING**

### CRISISGO PREMIUM FEATURES

#### Broadcast

This feature allows you to stream live video to others in the district, allowing people to see what is going on at a location using their smartphone or iPad. All others with the app will be able to join the broadcast and see the current situation. Law enforcement and Fire also can have access to the organization's application.

#### Call

CrisisGo allows you to make a point-to-point video call or audio call to any other team member – just like Skype or FaceTime.

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**2016 ESEA Accountability Action Plan  
Participation Rate/Graduation Rate/Attendance Rate**

<b>County Code: 01</b>	<b>LEA Code: 1940</b>
<b>County Name: Atlantic County</b>	<b>LEA Name: Hamilton Township School District</b>

The 2016 *Elementary and Secondary Education Act (ESEA)* Accountability Profiles provide data on districts' and schools' progress toward statewide standards on graduation rate, attendance rate and assessment participation rate. Specifically, all students and student subgroups, at both the school-level and district-level, must meet the following standards:

- The assessment participation rate goal of 95%, and
- The attendance rate goal of 90 percent (elementary and middle schools) or
- The five-year cohort graduation rate of 85 percent.

Any district and any school that did not meet the accountability indicators for the metrics above must develop a board-approved corrective action plan to articulate the actions the school and/or district will implement to address the factors impacting participation rate, graduation rate and/or attendance rate. **Districts/schools are required to:**

- 1) **complete this action plan;**
- 2) **submit Page 1, with the required signatures below, to the county office of education.**

Instructions for completing page 2 of this action plan and resources are in the document entitled, *ESEA Accountability Action Plan Development Guide*, available on the ESEA Accountability web page at <http://www.nj.gov/education/title1/accountability/progress/16>.

**ESEA Accountability Action Plan Assurances-Participation Rate/Graduation Rate/Attendance Rate**

The district must review and sign the assurances below and fax a signed copy of this page to its local County Office of Education.

**The signature of the district's Chief School Administrator and President of the Board of Education below assures that** for all school's not attaining the participation rate, district and school officials have:

- Reviewed each school's *Preliminary 2016 ESEA Accountability Profiles* located on the New Jersey Department of Education's web page at <http://www.nj.gov/education/title1/accountability/progress/16> with the appropriate stakeholders; and
- Documented the district's and each school's efforts to implement strategies to increase the assessment participation rate, graduation rate and/or attendance rate for all affected student subgroups.

Chief School Administrator's Name: <b>Mr. Frank Vogel</b>
Chief School Administrator's Signature:
Date: <b>1/19/17</b>

Board President's Name: <b>Mr. Eric Aiken</b>
Board President's Signature
Date: <b>1/19/17</b>

**2016 ESEA Accountability Action Plan**  
**Participation Rate/Graduation Rate/Attendance Rate**

<b>DISTRICT CODE: 1940</b>	<b>DISTRICT NAME: Hamilton Township School District (Atlantic County)</b>	
<b>Subgroup(s) Not Meeting</b> <input checked="" type="checkbox"/> <b>Participation Rate of 95%</b> <input type="checkbox"/> <b>Attendance Rate of 90%</b> <input type="checkbox"/> <b>Five-Year Cohort Graduation Rate of 85%</b>	<input type="checkbox"/> Total Population <input type="checkbox"/> Black <input checked="" type="checkbox"/> Hispanic <input checked="" type="checkbox"/> White <input type="checkbox"/> American Indian <input type="checkbox"/> Asian <input type="checkbox"/> Two or More Races <input checked="" type="checkbox"/> Students with Disabilities <input type="checkbox"/> Limited English Proficient Students <input type="checkbox"/> Economically Disadvantaged	
<b>Strategy(ies) to be implemented:</b>	<ul style="list-style-type: none"> <li>Continue to provide parents and the school community with information relative to the PARCC Assessment (the school community is considered inclusive of teachers and students alike)</li> </ul>	

	Action Steps	Person(s) Responsible	Resources Needed*	Completion Date
1	PARCC INFORMATION AND TESTING DATES TO BE PLACED ON DISTRICT AND SCHOOL WEBSITE AS WELL AS THROUGH SOCIAL MEDIA	Frank Vogel, Lisa Dagit and Stephen Santilli	N/A	Ongoing
2	PARCC INFORMATIONAL LINKS AND RESOURCES TO BE PLACED ON DISTRICT CURRICULUM WEBPAGE	Lisa Dagit	N/A	Ongoing
3	INDIVIDUAL CONTACT TO PARENTS ABOUT REFUSAL	PRINCIPAL or Designee	N/A	Ongoing
4	NO PUBLIC REFUSAL POLICY OR PROCEDURE	ALL STAFF	N/A	Ongoing
5	PARENTAL INVOLVEMENT MEETINGS AND SPECIAL EDUCATION PARENT ADVISORY GROUP MEETINGS	Lisa Dagit, Marylynn Stecher, Stephen Santilli or Designee	N/A	January, February and March 2017

**Notes:**

- Title I funds used to support the plan must be used to supplement, and not supplant state and local funds.
- Use a separate sheet for each indicator (participation rate, attendance rate or graduation rate) not met.

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Finance -1

BOARD REPORT OF RECEIPTS AND EXPENDITURES

DISTRICT OF HAMILTON TOWNSHIP

ALL FUNDS

FOR THE MONTH ENDING: NOVEMBER 30, 2016  
CASH REPORT

FUNDS	(1) BEGINNING CASH BALANCE	(2) CASH RECEIPTS THIS MONTH	(3) CASH DISBURSEMENTS THIS MONTH	(4) ENDING CASH BALANCES (1)+(2)-(3)
GOVERNMENTAL FUNDS				
1 GENERAL FUND-FUND 10	6,451,936.51	3,097,927.87	3,958,658.44	5,591,205.94
2 SPECIAL REVENUE FUND-FUND 20	-	579,490.43	579,490.43	-
3 CAPITAL PROJECTS FUND-FUND 30	32,631.03	374,844.45	-	407,475.48
4 DEBT SERVICE FUND-FUND 40	9.34	-	-	9.34
5 TOTAL GOVERNMENTAL FUNDS (LINES 1 THRU 4)	6,484,576.88	4,052,262.75	4,538,148.87	5,998,690.76
6 ENTERPRISE FUND	509,567.03	171,584.25	141,431.37	539,719.91
7 SCHOLARSHIP FUND	22,000.00	-	-	22,000.00
TRUST AND AGENCY FUNDS				
8 PAYROLL	-	1,274,580.61	1,274,580.61	-
9 PAYROLL AGENCY	42,020.38	1,184,278.33	1,224,951.37	1,347.34
10 UNEMPLOYMENT FUND	268,082.73	2,134.73	12,212.28	258,005.18
11 TOTAL TRUST & AGENCY FUNDS (LINES 8 THRU 10)	310,103.11	2,460,993.67	2,511,744.26	259,352.52
12 TOTAL ALL FUNDS (LINES 5, 6, 7 AND 11)	7,326,247.02	6,684,840.67	7,191,324.50	6,819,763.19

PREPARED AND SUBMITTED BY:

Cheryl Porreca  
SIGNATURE

12/22/16  
DATE

# BOARD REPORT OF RECEIPTS AND EXPENDITURES

## DISTRICT OF HAMILTON TOWNSHIP

### SPECIAL REVENUE FUND

FOR THE MONTH ENDING: NOVEMBER 30, 2016  
CASH REPORT

SPECIAL REVENUE - FUND 20	(1) BEGINNING CASH BALANCE	(2) CASH RECEIPTS THIS MONTH	(3) CASH DISBURSEMENTS THIS MONTH	(4) ENDING CASH BALANCES (1)+(2)-(3)
1 FROM GENERAL FUND	519,909.85	-	373,796.64	146,113.21
2 NONPUBLIC TEXTBOOKS	2,650.42	(848.00)	61.41	1,741.01
3 NONPUBLIC AUXILIARY SERVICES	(328.89)	14,210.00	7,054.00	6,827.11
4 NONPUBLIC HANDICAPPED SERVICES	-	7,812.03	6,945.83	866.20
5 NONPUBLIC NURSING SERVICES	(3,533.00)	-	385.59	(3,918.59)
6 NONPUBLIC TECHNOLOGY	3,390.00	848.00	4,205.68	32.32
7 NONPUBLIC SECURITY	8,210.17	-	60.17	8,150.00
8 OTHER - STATE	13,855.27	17,107.40	12,566.82	18,395.85
9 P.C. 100-297 CHAPTER 1	(102,421.62)	106,748.00	35,943.83	(31,617.45)
10 P.C. 100-297 CHAPTER 2	(18,003.80)	18,004.00	8,421.82	(8,421.62)
11 IDEA, PART B (HANDICAPPED)	(272,675.95)	263,867.00	81,174.73	(89,983.68)
12 TITLE III	(2,873.90)	2,553.00	608.36	(929.26)
13 P.C. 91-230 (ADULT EDUCATION)	-	-	-	-
14 OTHER - FEDERAL	(148,178.55)	149,189.00	48,265.55	(47,255.10)
15 TOTAL SPECIAL REVENUES (LINES 1 THRU 14) (MUST AGREE WITH LINE 2, PAGE 1)	-	579,490.43	579,490.43	-

## BOARD REPORT OF RECEIPTS AND EXPENDITURES

### Hamilton Township Schools Bank Reconciliation Summary

NOVEMBER 2016

Ocean City Home Bank - General Fund - New Account	5,415,250.09
Ocean City Home Bank - Capital Reserve	171,558.18
Ocean City Home Bank - Capital Projects	332,475.48
NJ ARM	78,907.01
Petty Cash	500.00

Total Governmental Funds	<u>5,998,690.76</u>
--------------------------	---------------------

Food Service Account	79,206.80
Opening/Petty Cash	300.00
Kids Corner Account	234,989.08
Community Education Account	8,985.01
Camp Blue Star Account	216,239.02

Total Enterprise Funds	<u>539,719.91</u>
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Certificate of Deposit	22,000.00
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Total Scholarship Funds	<u>22,000.00</u>
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Payroll Account	0.00
Payroll Agency Account	1,347.34
Unemployment Account	258,005.18

Total Trust & Agency Funds	<u>259,352.52</u>
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Total All Funds	<u>6,819,763.19</u>
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Prepared And Submitted By:

Cheryl Porreca  
Signature

12/22/16  
Date

## BOARD REPORT OF RECEIPTS AND EXPENDITURES

Hamilton Township Schools  
Bank Reconciliation  
Ocean City Home Bank  
Account #981240377  
New General Account

NOVEMBER 2016

Balance Per Bank Statement	5,635,749.30
Deposits in Transit	629.46
Total O/S Checks	(221,128.67)
Adjustments-	-
Reconciled Bank Balance	<u>5,415,250.09</u>

Book Balance, Beginning of Month	5,901,178.02
Deposits	3,679,788.62
Disbursements	(4,166,428.68)
Interest	712.13
Adjustments	-
Book Balance, End of Month	<u>5,415,250.09</u>

## BOARD REPORT OF RECEIPTS AND EXPENDITURES

### Hamilton Township Schools Bank Reconciliation Certificate of Deposit

NOVEMBER 2016

Balance Per Bank Statement	22,000.00
Deposits in Transit	-
Total O/S Checks	-
Adjustments	-
Reconciled Bank Balance	<u>22,000.00</u>

Book Balance, Beginning of Month	22,000.00
Deposits	-
Disbursements	-
Interest	-
Adjustments	-
Book Balance, End of Month	<u>22,000.00</u>

## BOARD REPORT OF RECEIPTS AND EXPENDITURES

Hamilton Township Schools  
Bank Reconciliation  
Ocean City Home Bank  
Account #980406722  
Capital Reserve Account

NOVEMBER 2016

Balance Per Bank Statement	171,558.18
Deposits in Transit	-
Total O/S Checks	-
Adjustments	-
Reconciled Bank Balance	<u>171,558.18</u>

Book Balance, Beginning of Month	171,537.09
Deposits	-
Disbursements	-
Interest	21.09
Adjustments	-
Book Balance, End of Month	<u>171,558.18</u>

## BOARD REPORT OF RECEIPTS AND EXPENDITURES

Hamilton Township Schools  
Bank Reconciliation  
Ocean City Home Bank  
Account #980973788  
Capital Projects Account

NOVEMBER 2016

Balance Per Bank Statement	332,475.48
Deposits in Transit	-
Total O/S Checks	-
Adjustments	-
Reconciled Bank Balance	<u>332,475.48</u>

Book Balance, Beginning of Month	332,475.48
Deposits	-
Disbursements	(40.88)
Interest	40.88
Adjustments	-
Book Balance, End of Month	<u>332,475.48</u>

## BOARD REPORT OF RECEIPTS AND EXPENDITURES

Hamilton Township Schools

Bank Reconciliation

NJ ARM

Account #213-00

NOVEMBER 2016

Balance Per Bank Statement	78,907.01
Deposits in Transit	-
Total O/S Checks	-
Adjustments	-
Reconciled Bank Balance	<u>78,907.01</u>

Book Balance, Beginning of Month	78,886.29
Deposits	-
Disbursements	-
Interest	20.72
Adjustments	-
Book Balance, End of Month	<u>78,907.01</u>



## BOARD REPORT OF RECEIPTS AND EXPENDITURES

Hamilton Township Schools  
Bank Reconciliation  
Ocean City Home Bank  
Account #980406698  
Food Service Account

NOVEMBER 2016

Balance Per Bank Statement	85,671.25
Deposits in Transit	1,340.75
Total O/S Checks	(7,805.20)
Adjustments:	-
Reconciled Bank Balance	<u>79,206.80</u>
Book Balance, Beginning of Month	54,738.22
Deposits	141,850.01
Disbursements	(117,390.15)
Interest	8.72
Adjustments	-
Book Balance, End of Month	<u>79,206.80</u>

## BOARD REPORT OF RECEIPTS AND EXPENDITURES

Hamilton Township Schools  
Bank Reconciliation  
Ocean City Home Bank  
Account #980406714  
Kids Corner Account

NOVEMBER 2016

Balance Per Bank Statement	234,989.08
Deposits in Transit	-
Total O/S Checks	-
Adjustments	-
Reconciled Bank Balance	<u>234,989.08</u>
Book Balance, Beginning of Month	224,885.35
Deposits	29,444.28
Disbursements	(19,368.76)
Interest	28.21
Adjustments	-
Book Balance, End of Month	<u>234,989.08</u>

## BOARD REPORT OF RECEIPTS AND EXPENDITURES

Hamilton Township Schools  
Bank Reconciliation  
Ocean City Home Bank  
Account #980406748  
Community Education Account

NOVEMBER 2016

Balance Per Bank Statement	9,061.46
Deposits in Transit	-
Total O/S Checks	(76.45)
Adjustments-	-
Reconciled Bank Balance	<u>8,985.01</u>

Book Balance, Beginning of Month	13,230.55
Deposits	225.00
Disbursements	(4,471.96)
Interest	1.42
Adjustments	-
Book Balance, End of Month	<u>8,985.01</u>

## BOARD REPORT OF RECEIPTS AND EXPENDITURES

Hamilton Township Schools  
Bank Reconciliation  
Ocean City Home Bank  
Account #980410773  
Camp Blue Star Account

NOVEMBER 2016

Balance Per Bank Statement	216,239.02
Deposits in Transit	-
Total O/S Checks	-
Adjustments	-
Reconciled Bank Balance	<u>216,239.02</u>
Book Balance, Beginning of Month	216,412.91
Deposits	-
Disbursements	(200.50)
Interest	26.61
Adjustments	-
Book Balance, End of Month	<u>216,239.02</u>

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## BOARD REPORT OF RECEIPTS AND EXPENDITURES

Hamilton Township Schools  
Bank Reconciliation  
Ocean City Home Bank  
Account #980406631  
Net Payroll Account

NOVEMBER 2016

Balance Per Bank Statement	8,296.82
Deposits in Transit	-
Total O/S Checks	(8,296.82)
Adjustments:	-
Reconciled Bank Balance	<u>-</u>
 Book Balance, Beginning of Month	 -
Deposits	1,274,573.56
Disbursements	(1,274,580.61)
Interest	7.05
Adjustments: Void Old O/S Checks	-
Book Balance, End of Month	<u>(0.00)</u>

## BOARD REPORT OF RECEIPTS AND EXPENDITURES

Hamilton Township Schools  
Bank Reconciliation  
Ocean City Home Bank  
Account #980406656  
Payroll Agency Account

NOVEMBER 2016

Balance Per Bank Statement	48,819.57
Deposits in Transit	-
Total O/S Checks	(47,472.23)
Adjustments-	-
Reconciled Bank Balance	<u>1,347.34</u>
Book Balance, Beginning of Month	42,020.38
Deposits	1,184,255.66
Disbursements	(1,224,951.37)
Interest	22.67
Adjustments-	-
Book Balance, End of Month	<u>1,347.34</u>

## BOARD REPORT OF RECEIPTS AND EXPENDITURES

Hamilton Township Schools  
Bank Reconciliation  
Ocean City Home Bank  
Account #980406706  
Unemployment Account

NOVEMBER 2016

Balance Per Bank Statement	258,005.18
Deposits in Transit	-
Total O/S Checks	-
Adjustments	-
Reconciled Bank Balance	<u>258,005.18</u>
Book Balance, Beginning of Month	268,082.73
Deposits	2,103.10
Disbursements	(12,212.28)
Interest	31.63
Adjustments	-
Book Balance, End of Month	<u>258,005.18</u>

**BOARD REPORT OF RECEIPTS AND EXPENDITURES**

DISTRICT OF HAMILTON TOWNSHIP

ALL FUNDS

FOR THE MONTH ENDING: DECEMBER 31, 2016  
CASH REPORT

FUNDS	(1) BEGINNING CASH BALANCE	(2) CASH RECEIPTS THIS MONTH	(3) CASH DISBURSEMENTS THIS MONTH	(4) ENDING CASH BALANCES (1)+(2)-(3)
GOVERNMENTAL FUNDS				
1 GENERAL FUND-FUND 10	5,591,205.94	2,707,586.18	3,451,692.85	4,847,099.27
2 SPECIAL REVENUE FUND-FUND 20	-	192,342.25	192,342.25	-
3 CAPITAL PROJECTS FUND-FUND 30	407,475.48	-	-	407,475.48
4 DEBT SERVICE FUND-FUND 40	9.34	-	-	9.34
5 TOTAL GOVERNMENTAL FUNDS (LINES 1 THRU 4)	5,998,690.76	2,899,928.43	3,644,035.10	5,254,584.09
6 ENTERPRISE FUND	539,719.91	167,422.74	184,980.08	522,162.57
7 SCHOLARSHIP FUND	22,000.00	-	-	22,000.00
TRUST AND AGENCY FUNDS				
8 PAYROLL	-	1,273,232.23	1,273,232.23	-
9 PAYROLL AGENCY	1,347.34	1,167,576.85	958,203.45	210,720.74
10 UNEMPLOYMENT FUND	258,005.18	2,029.23	-	260,034.41
11 TOTAL TRUST & AGENCY FUNDS (LINES 8 THRU 10)	259,352.52	2,442,838.31	2,231,435.68	470,755.15
12 TOTAL ALL FUNDS (LINES 5, 6, 7 AND 11)	6,819,763.19	5,510,189.48	6,060,450.86	6,269,501.81

PREPARED AND SUBMITTED BY:

  
SIGNATURE  
DATE



# BOARD REPORT OF RECEIPTS AND EXPENDITURES

## DISTRICT OF HAMILTON TOWNSHIP

### SPECIAL REVENUE FUND

FOR THE MONTH ENDING: DECEMBER 31, 2016  
CASH REPORT

SPECIAL REVENUE - FUND 20	(1) BEGINNING CASH BALANCE	(2) CASH RECEIPTS THIS MONTH	(3) CASH DISBURSEMENTS THIS MONTH	(4) ENDING CASH BALANCES (1)+(2)-(3)
1 FROM GENERAL FUND	146,113.21	42,486.13	-	188,599.34
2 NONPUBLIC TEXTBOOKS	1,741.01	-	-	1,741.01
3 NONPUBLIC AUXILIARY SERVICES	6,827.11	-	7,156.00	(328.89)
4 NONPUBLIC HANDICAPPED SERVICES	866.20	3,084.80	3,951.00	-
5 NONPUBLIC NURSING SERVICES	(3,918.59)	4,097.92	3,802.00	(3,622.67)
6 NONPUBLIC TECHNOLOGY	32.32	-	-	32.32
7 NONPUBLIC SECURITY	8,150.00	-	-	8,150.00
8 OTHER - STATE	18,395.85	17,107.40	19,547.78	15,955.47
9 P.C. 100-297 CHAPTER 1	(31,617.45)	34,351.00	27,712.34	(24,978.79)
10 P.C. 100-297 CHAPTER 2	(8,421.62)	8,422.00	2,909.82	(2,909.44)
11 IDEA, PART B (HANDICAPPED)	(89,983.68)	81,175.00	82,520.65	(91,329.33)
12 TITLE III	(929.26)	608.00	608.36	(929.62)
13 P.C. 91-230 (ADULT EDUCATION)	-	-	-	-
14 OTHER - FEDERAL	(47,255.10)	1,010.00	44,134.30	(90,379.40)
15 TOTAL SPECIAL REVENUES (LINES 1 THRU 14) (MUST AGREE WITH LINE 2, PAGE 1)	-	192,342.25	192,342.25	-

# BOARD REPORT OF RECEIPTS AND EXPENDITURES

## Hamilton Township Schools Bank Reconciliation Summary

DECEMBER 2016

Ocean City Home Bank - General Fund - New Account	4,671,095.90
Ocean City Home Bank - Capital Reserve	171,579.98
Ocean City Home Bank - Capital Projects	332,475.48
NJ ARM	78,932.73
Petty Cash	500.00
Total Governmental Funds	<u>5,254,584.09</u>
Food Service Account	60,700.74
Opening/Petty Cash	300.00
Kids Corner Account	241,197.00
Community Education Account	13,698.75
Camp Blue Star Account	206,266.08
Total Enterprise Funds	<u>522,162.57</u>
Certificate of Deposit	22,000.00
Total Scholarship Funds	<u>22,000.00</u>
Payroll Account	0.00
Payroll Agency Account	210,720.74
Unemployment Account	260,034.41
Total Trust & Agency Funds	<u>470,755.15</u>
Total All Funds	<u>6,269,501.81</u>

Prepared And Submitted By:

Cheryl Porreca  
Signature

1/17/17  
Date

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## BOARD REPORT OF RECEIPTS AND EXPENDITURES

Hamilton Township Schools  
Bank Reconciliation  
Ocean City Home Bank  
Account #981240377  
New General Account

DECEMBER 2016

Balance Per Bank Statement	4,732,616.78
Deposits in Transit	-
Total O/S Checks	(61,520.88)
Adjustments-	-
Reconciled Bank Balance	<u>4,671,095.90</u>
Book Balance, Beginning of Month	5,415,250.09
Deposits	2,901,597.20
Disbursements	(3,646,382.33)
Interest	630.94
Adjustments	-
Book Balance, End of Month	<u>4,671,095.90</u>

# BOARD REPORT OF RECEIPTS AND EXPENDITURES

## Hamilton Township Schools Bank Reconciliation Certificate of Deposit

DECEMBER 2016

Balance Per Bank Statement	22,000.00
Deposits in Transit	-
Total O/S Checks	-
Adjustments	-
Reconciled Bank Balance	<u>22,000.00</u>

Book Balance, Beginning of Month	22,000.00
Deposits	-
Disbursements	-
Interest	-
Adjustments	-
Book Balance, End of Month	<u>22,000.00</u>

# BOARD REPORT OF RECEIPTS AND EXPENDITURES

Hamilton Township Schools  
Bank Reconciliation  
Ocean City Home Bank  
Account #980406722  
Capital Reserve Account

DECEMBER 2016

Balance Per Bank Statement	171,579.98
Deposits in Transit	-
Total O/S Checks	-
Adjustments	-
Reconciled Bank Balance	<u>171,579.98</u>

Book Balance, Beginning of Month	171,558.18
Deposits	-
Disbursements	-
Interest	21.80
Adjustments	-
Book Balance, End of Month	<u>171,579.98</u>

## BOARD REPORT OF RECEIPTS AND EXPENDITURES

Hamilton Township Schools  
Bank Reconciliation  
Ocean City Home Bank  
Account #980973788  
Capital Projects Account

DECEMBER 2016

Balance Per Bank Statement	332,475.48
Deposits in Transit	-
Total O/S Checks	-
Adjustments	-
Reconciled Bank Balance	<u>332,475.48</u>

Book Balance, Beginning of Month	332,475.48
Deposits	-
Disbursements	(42.24)
Interest	42.24
Adjustments	-
Book Balance, End of Month	<u>332,475.48</u>

# BOARD REPORT OF RECEIPTS AND EXPENDITURES

Hamilton Township Schools  
Bank Reconciliation  
NJ ARM  
Account #213-00

DECEMBER 2016

Balance Per Bank Statement	78,932.73
Deposits in Transit	-
Total O/S Checks	-
Adjustments	-
Reconciled Bank Balance	<u>78,932.73</u>

Book Balance, Beginning of Month	78,907.01
Deposits	-
Disbursements	-
Interest	25.72
Adjustments	-
Book Balance, End of Month	<u>78,932.73</u>

## BOARD REPORT OF RECEIPTS AND EXPENDITURES

Hamilton Township Schools  
Bank Reconciliation  
Ocean City Home Bank  
Account #980406698  
Food Service Account

DECEMBER 2016

Balance Per Bank Statement	71,285.73
Deposits in Transit	-
Total O/S Checks	(10,145.95)
Adjustments:	(439.04)
Reconciled Bank Balance	<u>60,700.74</u>
Book Balance, Beginning of Month	79,206.80
Deposits	138,771.51
Disbursements	(157,289.17)
Interest	11.60
Adjustments	-
Book Balance, End of Month	<u>60,700.74</u>



## BOARD REPORT OF RECEIPTS AND EXPENDITURES

Hamilton Township Schools  
Bank Reconciliation  
Ocean City Home Bank  
Account #980406714  
Kids Corner Account

DECEMBER 2016

Balance Per Bank Statement	241,197.00
Deposits in Transit	-
Total O/S Checks	-
Adjustments	-
Reconciled Bank Balance	<u>241,197.00</u>
Book Balance, Beginning of Month	234,989.08
Deposits	28,580.82
Disbursements	(22,403.37)
Interest	30.47
Adjustments	-
Book Balance, End of Month	<u>241,197.00</u>

## BOARD REPORT OF RECEIPTS AND EXPENDITURES

Hamilton Township Schools  
Bank Reconciliation  
Ocean City Home Bank  
Account #980406748  
Community Education Account

DECEMBER 2016

Balance Per Bank Statement	14,460.20
Deposits in Transit	-
Total O/S Checks	(761.45)
Adjustments-	-
Reconciled Bank Balance	<u>13,698.75</u>
Book Balance, Beginning of Month	8,985.01
Deposits	10,000.00
Disbursements	(5,287.54)
Interest	1.28
Adjustments	-
Book Balance, End of Month	<u>13,698.75</u>

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## BOARD REPORT OF RECEIPTS AND EXPENDITURES

Hamilton Township Schools  
Bank Reconciliation  
Ocean City Home Bank  
Account #980410773  
Camp Blue Star Account

DECEMBER 2016

Balance Per Bank Statement	206,266.08
Deposits in Transit	-
Total O/S Checks	-
Adjustments	-
Reconciled Bank Balance	<u>206,266.08</u>

Book Balance, Beginning of Month	216,239.02
Deposits	-
Disbursements	(10,000.00)
Interest	27.06
Adjustments	-
Book Balance, End of Month	<u>206,266.08</u>

# BOARD REPORT OF RECEIPTS AND EXPENDITURES

Hamilton Township Schools  
Bank Reconciliation  
Ocean City Home Bank  
Account #980406631  
Net Payroll Account

DECEMBER 2016

Balance Per Bank Statement	11,946.27
Deposits in Transit	-
Total O/S Checks	(10,281.51)
Adjustments:	(1,664.76)
Reconciled Bank Balance	<u>-</u>
Book Balance, Beginning of Month	-
Deposits	1,273,225.08
Disbursements	(1,271,567.47)
Interest	7.15
Adjustments: Void/Replace Checks	(1,664.76)
Book Balance, End of Month	<u>0.00</u>

## BOARD REPORT OF RECEIPTS AND EXPENDITURES

Hamilton Township Schools  
Bank Reconciliation  
Ocean City Home Bank  
Account #980406656  
Payroll Agency Account

DECEMBER 2016

Balance Per Bank Statement	252,515.91
Deposits in Transit	-
Total O/S Checks	(42,234.21)
Adjustments-	439.04
Reconciled Bank Balance	<u>210,720.74</u>
Book Balance, Beginning of Month	1,347.34
Deposits	1,167,549.46
Disbursements	(958,203.45)
Interest	27.39
Adjustments-	-
Book Balance, End of Month	<u>210,720.74</u>

# BOARD REPORT OF RECEIPTS AND EXPENDITURES

Hamilton Township Schools  
Bank Reconciliation  
Ocean City Home Bank  
Account #980406706  
Unemployment Account

DECEMBER 2016

Balance Per Bank Statement	260,034.41
Deposits in Transit	-
Total O/S Checks	-
Adjustments	-
Reconciled Bank Balance	<u>260,034.41</u>

Book Balance, Beginning of Month	258,005.18
Deposits	1,996.37
Disbursements	-
Interest	32.86
Adjustments	-
Book Balance, End of Month	<u>260,034.41</u>

Report of the Secretary to the Board of Education  
HAMILTON TOWNSHIP BOARD OF ED

Finance - 2

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Starting date 7/1/2016 Ending date 11/30/2016 Fund: 10 GENERAL FUND

Assets and Resources

**Assets:**

101	Cash in bank		\$5,069,255.30
102 - 106	Cash Equivalents		\$500.00
111	Investments		\$0.00
116	Capital Reserve Account		\$171,450.64
117	Maintenance Reserve Account		\$350,000.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$8,655,548.25

\* 5,591,205.94

{

**Accounts Receivable:**

132	Interfund	\$0.00	
141	Intergovernmental - State	\$16,125,487.29	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$2,977.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$167.74	\$16,128,632.03

**Loans Receivable:**

131	Interfund	\$146,113.21	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$146,113.21

**Other Current Assets**

\$0.00

**Resources:**

301	Estimated revenues	\$40,832,169.00	
302	Less revenues	(\$40,868,958.31)	(\$36,789.31)

**Total assets and resources**

\$30,484,710.12

Liabilities and Fund Equity

**Liabilities:**

411	Intergovernmental accounts payable - state	\$0.00
421	Accounts payable	\$0.00
431	Contracts payable	\$0.00
451	Loans payable	\$0.00
481	Deferred revenues	\$0.00
	Other current liabilities	\$0.00
	<b>Total liabilities</b>	<b>\$0.00</b>

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Report of the Secretary to the Board of Education  
HAMILTON TOWNSHIP BOARD OF ED

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12/21/16 14:53

Starting date 7/1/2016 Ending date 11/30/2016 Fund: 10 GENERAL FUND

Fund Balance:

Appropriated:

'53,754	Reserve for encumbrances			\$20,985,428.09
'61	Capital reserve account - July		\$171,450.64	
'04	Add: Increase in capital reserve		\$2,000.00	
'07	Less: Bud. w/d cap. reserve eligible costs		\$0.00	
'09	Less: Bud. w/d cap. reserve excess costs		\$0.00	\$173,450.64
'64	Maintenance reserve account - July		\$350,000.00	
'06	Add: Increase in maintenance reserve		\$750.00	
'10	Less: Bud. w/d from maintenance reserve		\$0.00	\$350,750.00
'68	Waiver offset reserve - July 1, 2_____		\$0.00	
'09	Add: Increase in waiver offset reserve		\$0.00	
'14	Less: Bud. w/d from waiver offset reserve		\$0.00	\$0.00
'62	Adult education programs			\$0.00
'50-752,76x	Other reserves			\$0.00
'01	Appropriations		\$42,300,440.72	
'02	Less: Expenditures	(\$14,868,016.03)		
	Less: Encumbrances	(\$20,985,428.09)	(\$35,853,444.12)	\$6,446,996.60
	Total appropriated			\$27,956,625.33

Unappropriated:

'70	Fund balance, July 1			\$3,925,215.79
'71	Designated fund balance			\$0.00
'03	Budgeted fund balance			(\$1,397,131.00)

Total fund balance \$30,484,710.12

Total liabilities and fund equity \$30,484,710.12

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$42,300,440.72	\$35,853,444.12	\$6,446,996.60
Revenues	(\$40,832,169.00)	(\$40,868,958.31)	\$36,789.31
Subtotal	<u>\$1,468,271.72</u>	<u>(\$5,015,514.19)</u>	<u>\$6,483,785.91</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$2,000.00	\$0.00	\$2,000.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,470,271.72</u>	<u>(\$5,015,514.19)</u>	<u>\$6,485,785.91</u>
Change in waiver offset reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,470,271.72</u>	<u>(\$5,015,514.19)</u>	<u>\$6,485,785.91</u>
Less: Adjustment for prior year	(\$73,140.72)	(\$73,140.72)	\$0.00
Budgeted fund balance	<u>\$1,397,131.00</u>	<u>(\$5,088,654.91)</u>	<u>\$6,485,785.91</u>

Prepared and submitted by : \_\_\_\_\_

Board Secretary

Date

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Starting date 7/1/2016 Ending date 11/30/2016 Fund: 10 GENERAL FUND

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00370	SUBTOTAL – Revenues from Local Sources	17,772,555	0	17,772,555	17,907,532		(134,977)
00520	SUBTOTAL – Revenues from State Sources	22,999,012	0	22,999,012	22,948,512	Under	50,500
00570	SUBTOTAL – Revenues from Federal Sources	60,602	0	60,602	12,914	Under	47,688
Total		40,832,169	0	40,832,169	40,868,958		(36,789)
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	11,849,302	105,554	11,954,856	4,006,397	7,502,084	446,375
10300	Total Special Education - Instruction	5,065,824	(30,000)	5,035,824	1,586,968	3,217,902	230,954
11160	Total Basic Skills/Remedial – Instruct.	983,264	26	983,290	293,421	683,483	6,386
12160	Total Bilingual Education – Instruction	442,281	0	442,281	140,170	297,418	4,693
17100	Total School-Sponsored Co/Extra Curricul	67,521	0	67,521	6,167	1,757	59,596
17600	Total School-Sponsored Athletics – Instr	65,014	0	65,014	31,679	682	32,653
22620	Total Other Supplemental/At-Risk Program	7,700	0	7,700	0	0	7,700
29180	Total Undistributed Expenditures - Instr	800,722	0	800,722	243,329	462,399	94,993
29680	Total Undistributed Expenditures – Atten	141,090	0	141,090	50,195	88,563	2,332
30620	Total Undistributed Expenditures – Healt	384,020	0	384,020	132,017	238,724	13,279
40580	Total Undistributed Expend – Speech, OT,	588,131	30,000	618,131	203,066	406,763	8,301
41080	Total Undist. Expend. – Other Supp. Serv	502,461	1,500	503,961	116,226	338,241	49,495
41660	Total Undist. Expend. – Guidance	441,656	0	441,656	137,028	252,192	52,436
42200	Total Undist. Expend. – Child Study Team	963,386	21,225	984,611	314,521	566,626	103,463
43200	Total Undist. Expend. – Improvement of I	348,013	0	348,013	139,122	199,391	9,501
43620	Total Undist. Expend. – Edu. Media Serv.	465,276	(15,000)	450,276	157,072	283,717	9,487
44180	Total Undist. Expend. – Instructional St	82,804	(6,650)	76,154	12,412	996	62,745
45300	Support Serv. - General Admin	812,198	11,486	823,684	462,371	291,346	69,967
46160	Support Serv. - School Admin	1,536,253	(1,000)	1,535,253	623,381	859,186	52,686
47200	Total Undist. Expend. – Central Services	364,257	0	364,257	144,016	214,704	5,538
47620	Total Undist. Expend. – Admin. Info. Tec	304,323	2,200	306,523	123,941	161,110	21,472
51120	Total Undist. Expend. – Oper. & Maint. O	3,597,888	82,311	3,680,199	1,580,100	1,797,631	302,468
52480	Total Undist. Expend. – Student Transpor	2,985,610	0	2,985,610	771,811	2,008,959	204,841
71260	TOTAL PERSONNEL SERVICES –EMPLOYEE	9,094,570	(127,761)	8,966,809	3,415,352	956,899	4,594,557
75880	TOTAL EQUIPMENT	55,000	0	55,000	0	53,921	1,079
76260	Total Facilities Acquisition and Constr	247,602	0	247,602	165,754	81,848	0
84000	Transfer of Funds to Charter Schools	30,384	0	30,384	11,499	18,885	0
Total		42,226,550	73,891	42,300,441	14,868,016	20,985,428	6,446,997

Starting date 7/1/2016 Ending date 11/30/2016 Fund: 20 SPECIAL REVENUE FUNDS

Assets and Resources**Assets:**

101	Cash in bank		\$0.00
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

**Accounts Receivable:**

132	Interfund	\$0.00	
141	Intergovernmental - State	\$120,080.69	
142	Intergovernmental - Federal	\$8,809.00	
143	Intergovernmental - Other	\$3,470.39	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$132,360.08

**Loans Receivable:**

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

**Other Current Assets**

\$0.00

**Resources:**

301	Estimated revenues	\$3,446,719.08	
302	Less revenues	(\$696,320.08)	\$2,750,399.00

**Total assets and resources**\$2,882,759.08Liabilities and Fund Equity**Liabilities:**

411	Intergovernmental accounts payable - state	\$0.00
421	Accounts payable	\$0.00
431	Contracts payable	\$0.00
451	Loans payable	\$0.00
481	Deferred revenues	\$0.00
	Other current liabilities	\$146,113.21
	<b>Total liabilities</b>	<b>\$146,113.21</b>

Starting date 7/1/2016 Ending date 11/30/2016 Fund: 20 SPECIAL REVENUE FUNDS

Fund Balance:

Appropriated:

'53,754	Reserve for encumbrances			\$1,090,512.08
'61	Capital reserve account - July	\$0.00		
'04	Add: Increase in capital reserve	\$0.00		
'07	Less: Bud. w/d cap. reserve eligible costs	\$0.00		
'09	Less: Bud. w/d cap. reserve excess costs	\$0.00		\$0.00
'64	Maintenance reserve account - July	\$0.00		
'06	Add: Increase in maintenance reserve	\$0.00		
'10	Less: Bud. w/d from maintenance reserve	\$0.00		\$0.00
'68	Waiver offset reserve - July 1, 2_____	\$0.00		
'09	Add: Increase in waiver offset reserve	\$0.00		
'14	Less: Bud. w/d from waiver offset reserve	\$0.00		\$0.00
'62	Adult education programs			\$0.00
'50-752,76x	Other reserves			\$0.00
'01	Appropriations	\$3,516,289.41		
'02	Less: Expenditures	(\$779,643.54)		
	Less: Encumbrances	(\$1,090,512.08)	(\$1,870,155.62)	\$1,646,133.79
	Total appropriated			\$2,736,645.87
Unappropriated:				
'70	Fund balance, July 1			\$0.00
'71	Designated fund balance			\$0.00
'03	Budgeted fund balance			\$0.00
	Total fund balance			\$2,736,645.87
	Total liabilities and fund equity			\$2,882,759.08

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$3,516,289.41	\$1,870,155.62	\$1,646,133.79
Revenues	(\$3,446,719.08)	(\$696,320.08)	(\$2,750,399.00)
Subtotal	<u>\$69,570.33</u>	<u>\$1,173,835.54</u>	<u>(\$1,104,265.21)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$69,570.33</u>	<u>\$1,173,835.54</u>	<u>(\$1,104,265.21)</u>
Change in waiver offset reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$69,570.33</u>	<u>\$1,173,835.54</u>	<u>(\$1,104,265.21)</u>
Less: Adjustment for prior year	(\$69,570.33)	(\$69,570.33)	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$1,104,265.21</u>	<u>(\$1,104,265.21)</u>

Prepared and submitted by : \_\_\_\_\_  
 Board Secretary Date

Starting date 7/1/2016 Ending date 11/30/2016 Fund: 20 SPECIAL REVENUE FUNDS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00770	Total Revenues from State Sources	296,108	30,444	326,552	248,771	Under	77,781
00830	Total Revenues from Federal Sources	2,523,216	588,801	3,112,017	439,399	Under	2,672,618
88140	Other	0	8,150	8,150	8,150		0
Total		2,819,324	627,395	3,446,719	696,320		2,750,399
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	(Total of Accounts W/O a Grid# Assigned)	1,287,383	284,453	1,571,836	195,435	357,532	1,018,869
85120	Total Instruction	171,074	(11,934)	159,140	50,464	1,000	107,677
86380	Total Support Services	0	29,471	29,471	0	0	29,471
88000	Nonpublic Textbooks	7,900	1,495	9,395	7,654	0	1,741
88020	Nonpublic Auxillary Services	61,677	8,983	70,660	20,565	44,003	6,092
88040	Nonpublic Handicapped Services	38,637	341	38,978	11,322	24,674	2,982
88060	Nonpublic Nursing Services	12,577	2,093	14,670	7,066	7,066	538
88080	Nonpublic Technology Initiative	4,243	(5)	4,238	4,206	0	32
88140	Other	0	8,150	8,150	0	0	8,150
88740	Total Federal Projects	1,235,833	373,918	1,609,751	482,933	656,237	470,581
Total		2,819,324	696,965	3,516,289	779,644	1,090,512	1,646,134

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Starting date 7/1/2016 Ending date 11/30/2016 Fund: 30 CAPITAL PROJECTS FUNDS

Assets and Resources**Assets:**

101	Cash in bank		\$407,475.48
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

**Accounts Receivable:**

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

**Loans Receivable:**

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

**Other Current Assets**

\$0.00

**Resources:**

301	Estimated revenues	\$0.00	
302	Less revenues	\$0.00	\$0.00

**Total assets and resources**\$407,475.48Liabilities and Fund Equity**Liabilities:**

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00
	<b>Total liabilities</b>		<b>\$0.00</b>

Starting date 7/1/2016 Ending date 11/30/2016 Fund: 30 CAPITAL PROJECTS FUNDS

## Fund Balance:

## Appropriated:

'53,754	Reserve for encumbrances			\$0.00	
'61	Capital reserve account - July		\$0.00		
'04	Add: Increase in capital reserve		\$0.00		
'07	Less: Bud. w/d cap. reserve eligible costs		\$0.00		
'09	Less: Bud. w/d cap. reserve excess costs		\$0.00	\$0.00	
'64	Maintenance reserve account - July		\$0.00		
'06	Add: Increase in maintenance reserve		\$0.00		
'10	Less: Bud. w/d from maintenance reserve		\$0.00	\$0.00	
'68	Waiver offset reserve - July 1, 2 _____		\$0.00		
'09	Add: Increase in waiver offset reserve		\$0.00		
'14	Less: Bud. w/d from waiver offset reserve		\$0.00	\$0.00	
'62	Adult education programs			\$0.00	
'50-752,76x	Other reserves			\$0.00	
'01	Appropriations		\$596,698.74		
'02	Less: Expenditures	(\$188,816.26)			
	Less: Encumbrances	\$0.00	(\$188,816.26)	\$407,882.48	
	Total appropriated			\$407,882.48	
Unappropriated:					
'70	Fund balance, July 1			\$596,291.74	
'71	Designated fund balance			\$0.00	
'03	Budgeted fund balance			(\$596,698.74)	
	Total fund balance				\$407,475.48
	Total liabilities and fund equity				\$407,475.48

## Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$596,698.74	\$188,816.26	\$407,882.48
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$596,698.74</u>	<u>\$188,816.26</u>	<u>\$407,882.48</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$596,698.74</u>	<u>\$188,816.26</u>	<u>\$407,882.48</u>
Change in waiver offset reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$596,698.74</u>	<u>\$188,816.26</u>	<u>\$407,882.48</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$596,698.74</u>	<u>\$188,816.26</u>	<u>\$407,882.48</u>

Prepared and submitted by : \_\_\_\_\_

Board Secretary

Date

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Starting date 7/1/2016 Ending date 11/30/2016 Fund: 30 CAPITAL PROJECTS FUNDS

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		0	596,699	596,699	188,816	0	407,882
Total		0	596,699	596,699	188,816	0	407,882

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HAMILTON TOWNSHIP BOARD OF ED

End date 11/30/2016

Ending account 30-####-###

Account Totals Detail

Start date 7/1/2016

Starting account 30-####-###

Account code	Org budget	Transfers	Adj budget	Actual	Receipts	Receivable	Unrealized
<b>FUND 30 CAPITAL PROJECTS FUNDS</b>							
30-1210-...	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AD VALOREM TAXES							
30-1990-...	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS							
30-3255-...	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ADDITIONAL STATE AID							
30-5100-...	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SALE OF BONDS							
30-5110-...	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BOND PRINCIPAL							
30-5200-...	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS FROM OPERATING BUD							
<b>FUND Total</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total of all Groups</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00

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HAMILTON TOWNSHIP BOARD OF ED

End date 11/30/2016

Ending account 30-###-###-###-###-###

Account Totals Detail

Start date 7/1/2016

Starting account 30-###-###-###-###-###

Account code	Org budget	Transfers	Adj budget	Orders	Expenditure	Encumber	Funds avail.
FUND 30 CAPITAL PROJECTS FUNDS							
30-000-401-450-...	0.00	75,000.00	75,000.00	0.00	0.00	0.00	75,000.00
CONSTRUCTION SERVICES							
30-000-402-930-...	0.00	521,698.74	521,698.74	188,816.26	188,816.26	0.00	332,882.48
FUND TRANSFERS							
FUND Total	0.00	596,698.74	596,698.74	188,816.26	188,816.26	0.00	407,882.48
Total of all Groups	0.00	596,698.74	596,698.74	188,816.26	188,816.26	0.00	407,882.48

Starting date 7/1/2016 Ending date 11/30/2016 Fund: 40 DEBT SERVICE FUNDS

Assets and Resources

Assets:

101	Cash in bank		\$9.34
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$409,469.75

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$41,692.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$41,692.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$3,310,841.26	
302	Less revenues	(\$3,310,841.26)	\$0.00

Total assets and resources

\$451,171.09

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state	\$0.00
421	Accounts payable	\$0.00
431	Contracts payable	\$0.00
451	Loans payable	\$0.00
481	Deferred revenues	\$0.00
	Other current liabilities	\$0.00
	Total liabilities	\$0.00

Starting date 7/1/2016 Ending date 11/30/2016 Fund: 40 DEBT SERVICE FUNDS

Fund Balance:

Appropriated:

'53,754	Reserve for encumbrances			\$451,170.63
'61	Capital reserve account - July	\$0.00		
'04	Add: Increase in capital reserve	\$0.00		
'07	Less: Bud. w/d cap. reserve eligible costs	\$0.00		
'09	Less: Bud. w/d cap. reserve excess costs	\$0.00		\$0.00
'64	Maintenance reserve account - July	\$0.00		
'06	Add: Increase in maintenance reserve	\$0.00		
'10	Less: Bud. w/d from maintenance reserve	\$0.00		\$0.00
'68	Waiver offset reserve - July 1, 2_____	\$0.00		
'09	Add: Increase in waiver offset reserve	\$0.00		
'14	Less: Bud. w/d from waiver offset reserve	\$0.00		\$0.00
'62	Adult education programs			\$0.00
'50-752,76x	Other reserves			\$0.00
'01	Appropriations	\$3,310,841.26		
'02	Less: Expenditures	(\$2,859,670.63)		
	Less: Encumbrances	(\$451,170.63)	(\$3,310,841.26)	\$0.00
	Total appropriated			\$451,170.63

Unappropriated:

'70	Fund balance, July 1			\$0.46
'71	Designated fund balance			\$0.00
'03	Budgeted fund balance			\$0.00

Total fund balance \$451,171.09

Total liabilities and fund equity \$451,171.09

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$3,310,841.26	\$3,310,841.26	\$0.00
Revenues	(\$3,310,841.26)	(\$3,310,841.26)	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in waiver offset reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by : \_\_\_\_\_

Board Secretary

Date

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Starting date 7/1/2016 Ending date 11/30/2016 Fund: 40 DEBT SERVICE FUNDS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
0085A	40-5XXX	188,807	9	188,816	188,816		0
00885	Total Revenues from Local Sources	2,816,081	0	2,816,081	2,816,081		0
0093A	Other	305,944	0	305,944	305,944		0
Total		3,310,832	9	3,310,841	3,310,841		0
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89660	Total Regular Debt Service	3,310,832	9	3,310,841	2,859,671	451,171	0
Total		3,310,832	9	3,310,841	2,859,671	451,171	0

Starting date 7/1/2016 Ending date 11/30/2016 Fund: 50 ENTERPRISE FUND

Assets and Resources

**Assets:**

101	Cash in bank		\$0.00
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

**Accounts Receivable:**

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

**Loans Receivable:**

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

**Other Current Assets**

\$0.00

**Resources:**

301	Estimated revenues	\$0.00	
302	Less revenues	\$0.00	\$0.00

**Total assets and resources**

\$0.00

Liabilities and Fund Equity

**Liabilities:**

411	Intergovernmental accounts payable - state	\$0.00
421	Accounts payable	\$0.00
431	Contracts payable	\$0.00
451	Loans payable	\$0.00
481	Deferred revenues	\$0.00
	Other current liabilities	\$0.00

**Total liabilities**

**\$0.00**

Report of the Secretary to the Board of Education  
 HAMILTON TOWNSHIP BOARD OF ED

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Starting date 7/1/2016 Ending date 11/30/2016 Fund: 50 ENTERPRISE FUND

Fund Balance:

Appropriated:

'53,754	Reserve for encumbrances			\$0.00
'61	Capital reserve account - July	\$0.00		
'04	Add: Increase in capital reserve	\$0.00		
'07	Less: Bud. w/d cap. reserve eligible costs	\$0.00		
'09	Less: Bud. w/d cap. reserve excess costs	\$0.00		\$0.00
'64	Maintenance reserve account - July	\$0.00		
'06	Add: Increase in maintenance reserve	\$0.00		
'10	Less: Bud. w/d from maintenance reserve	\$0.00		\$0.00
'68	Waiver offset reserve - July 1, 2_____	\$0.00		
'09	Add: Increase in waiver offset reserve	\$0.00		
'14	Less: Bud. w/d from waiver offset reserve	\$0.00		\$0.00
'62	Adult education programs			\$0.00
'50-752,76x	Other reserves			\$0.00
'01	Appropriations	\$0.00		
'02	Less: Expenditures	\$0.00		
	Less: Encumbrances	\$0.00	\$0.00	\$0.00
	Total appropriated			\$0.00
	Unappropriated:			
'70	Fund balance, July 1			\$0.00
'71	Designated fund balance			\$0.00
'03	Budgeted fund balance			\$0.00
	Total fund balance			\$0.00
	Total liabilities and fund equity			\$0.00

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in waiver offset reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :

Board Secretary

Date

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Starting date 7/1/2016 Ending date 11/30/2016 Fund: 50 ENTERPRISE FUND

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Starting date 7/1/2016 Ending date 11/30/2016 Fund: 60 ENTERPRISE PROGRAMS

Assets and Resources

**Assets:**

101	Cash in bank		\$539,419.91
102 - 106	Cash Equivalents		\$300.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

**Accounts Receivable:**

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$100.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$100.00

**Loans Receivable:**

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

**Other Current Assets**

\$132,463.29

**Resources:**

301	Estimated revenues	\$560,269.22	
302	Less revenues	(\$459,971.15)	\$100,298.07

**Total assets and resources**

\$772,581.27

Liabilities and Fund Equity

**Liabilities:**

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$63,022.38
	<b>Total liabilities</b>		<b>\$63,022.38</b>



Starting date 7/1/2016 Ending date 11/30/2016 Fund: 60 ENTERPRISE PROGRAMS

Fund Balance:

Appropriated:

'53,754	Reserve for encumbrances			\$0.00
'61	Capital reserve account - July		\$0.00	
'04	Add: Increase in capital reserve		\$0.00	
'07	Less: Bud. w/d cap. reserve eligible costs		\$0.00	
'09	Less: Bud. w/d cap. reserve excess costs		\$0.00	\$0.00
'64	Maintenance reserve account - July		\$0.00	
'06	Add: Increase in maintenance reserve		\$0.00	
'10	Less: Bud. w/d from maintenance reserve		\$0.00	\$0.00
'68	Waiver offset reserve - July 1, 2_____		\$0.00	
'09	Add: Increase in waiver offset reserve		\$0.00	
'14	Less: Bud. w/d from waiver offset reserve		\$0.00	\$0.00
'62	Adult education programs			\$0.00
'50-752,76x	Other reserves			\$0.00
'01	Appropriations		\$560,269.22	
'02	Less: Expenditures	(\$560,269.22)		
	Less: Encumbrances	\$0.00	(\$560,269.22)	\$0.00
	Total appropriated			\$0.00

Unappropriated:

770	Fund balance, July 1			\$709,558.89
771	Designated fund balance			\$0.00
303	Budgeted fund balance			\$0.00
	Total fund balance			<b>\$709,558.89</b>
	Total liabilities and fund equity			<b><u>\$772,581.27</u></b>

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$560,269.22	\$560,269.22	\$0.00
Revenues	(\$560,269.22)	(\$459,971.15)	(\$100,298.07)
Subtotal	<u>\$0.00</u>	<u>\$100,298.07</u>	<u>(\$100,298.07)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$100,298.07</u>	<u>(\$100,298.07)</u>
Change in waiver offset reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$100,298.07</u>	<u>(\$100,298.07)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$100,298.07</u>	<u>(\$100,298.07)</u>

Prepared and submitted by :

Board Secretary

Date

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Starting date 7/1/2016 Ending date 11/30/2016 Fund: 60 ENTERPRISE PROGRAMS

		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
Revenues:							
(Total of Accounts W/O a Grid# Assigned)		0	560,269	560,269	459,971	Under	100,298
Total		0	560,269	560,269	459,971		100,298
		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
Expenditures:							
(Total of Accounts W/O a Grid# Assigned)		0	560,269	560,269	560,269	0	0
Total		0	560,269	560,269	560,269	0	0

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HAMILTON TOWNSHIP BOARD OF ED

Account Totals Detail

End date 11/30/2016

Ending account 60-####-###

Start date 7/1/2016

Starting account 60-####-###

Account code	Org budget	Transfers	Adj budget	Actual	Receipts	Receivable	Unrealized
<b>FUND 60 ENTERPRISE PROGRAMS</b>							
60-1510-...	0.00	0.00	0.00	340.24	340.24	0.00	(340.24)
INTEREST ON INVESTMENTS							
60-1610-...	0.00	0.00	0.00	91,717.48	91,717.48	0.00	(91,717.48)
DAILY SALES REIMBURSEMENT							
60-1620-...	0.00	0.00	0.00	32,309.95	32,309.95	0.00	(32,309.95)
DAILY SALES-NONREIMBURSEABLE							
60-1630-...	0.00	0.00	0.00	6,991.95	6,991.95	0.00	(6,991.95)
SPECIAL FUNCTIONS							
60-1800-...	0.00	0.00	0.00	40,648.24	40,648.24	0.00	(40,648.24)
REVENUE - COMMUNITY SERVICES							
60-1990-...	0.00	560,269.22	560,269.22	99,362.41	99,362.41	0.00	460,906.81
MISCELLANEOUS							
60-3220-...	0.00	0.00	0.00	3,211.16	3,211.16	0.00	(3,211.16)
STATE LUNCH PROGRAM							
60-4461-...	0.00	0.00	0.00	35,586.40	35,586.40	0.00	(35,586.40)
FEDERAL BREAKFAST							
60-4462-...	0.00	0.00	0.00	149,719.78	149,719.78	0.00	(149,719.78)
NATIONAL SCHOOL LUNCH							
60-4463-...	0.00	0.00	0.00	83.54	83.54	0.00	(83.54)
SPECIAL MILK PROGRAM							
<b>FUND Total</b>	<b>0.00</b>	<b>560,269.22</b>	<b>560,269.22</b>	<b>459,971.15</b>	<b>459,971.15</b>	<b>0.00</b>	<b>100,298.07</b>
<b>Total of all Groups</b>	<b>0.00</b>	<b>560,269.22</b>	<b>560,269.22</b>	<b>459,971.15</b>	<b>459,971.15</b>	<b>0.00</b>	<b>100,298.07</b>



Starting date 7/1/2016 Ending date 11/30/2016 Fund: 80 SCHOLARSHIP FUND

Assets and Resources**Assets:**

101	Cash in bank		\$22,000.00
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

**Accounts Receivable:**

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

**Loans Receivable:**

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

**Other Current Assets**

\$0.00

**Resources:**

301	Estimated revenues	\$0.00	
302	Less revenues	\$0.00	\$0.00

**Total assets and resources**\$22,000.00Liabilities and Fund Equity**Liabilities:**

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00
	<b>Total liabilities</b>		<b>\$0.00</b>

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Report of the Secretary to the Board of Education  
 HAMILTON TOWNSHIP BOARD OF ED

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Starting date 7/1/2016 Ending date 11/30/2016 Fund: 80 SCHOLARSHIP FUND

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances			\$0.00
761	Capital reserve account - July		\$0.00	
804	Add: Increase in capital reserve		\$0.00	
807	Less: Bud. w/d cap. reserve eligible costs		\$0.00	
809	Less: Bud. w/d cap. reserve excess costs		\$0.00	\$0.00
764	Maintenance reserve account - July		\$0.00	
806	Add: Increase in maintenance reserve		\$0.00	
810	Less: Bud. w/d from maintenance reserve		\$0.00	\$0.00
768	Waiver offset reserve - July 1, 2, _____		\$0.00	
809	Add: Increase in waiver offset reserve		\$0.00	
814	Less: Bud. w/d from waiver offset reserve		\$0.00	\$0.00
762	Adult education programs			\$0.00
750-752,76x	Other reserves			\$0.00
801	Appropriations		\$0.00	
802	Less: Expenditures	\$0.00		
	Less: Encumbrances	\$0.00	\$0.00	\$0.00
	Total appropriated			\$0.00

Unappropriated:

770	Fund balance, July 1		\$22,000.00	
771	Designated fund balance		\$0.00	
803	Budgeted fund balance		\$0.00	
	Total fund balance			\$22,000.00
	Total liabilities and fund equity			\$22,000.00

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	\$0.00	\$0.00	\$0.00
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	\$0.00	\$0.00	\$0.00
Change in waiver offset reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	\$0.00	\$0.00	\$0.00
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	\$0.00	\$0.00	\$0.00

Prepared and submitted by : \_\_\_\_\_ Date \_\_\_\_\_  
 Board Secretary

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Starting date 7/1/2016 Ending date 11/30/2016 Fund: 80 SCHOLARSHIP FUND

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Monthly Transfer Report  
Detail of Transfers  
For the Year 2016-17

District: Hamilton Township Bd of Educ		LEA Code: 1940								
Month/Year: As of November 30, 2016										
Line	Budget Category	Account	(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			2016-17 Original Budget	Revenues Allowed (N.J.A.C. 6A-23A-13.3(d) + Data Entry	2016-17 Original Budget For Use In 10% Calc (col 1 + col 2)	Maximum Transfer Amount (col 3 + 1)	2016-17 YTD Net Transfers as of 11/30/2016 + or - Data Entry	% Change of Transfers YTD (col 5 / col 3)	Remaining Allowable Balance From (col 4 + col 5)	2016-17 Remaining Allowable Balance To (col 4 - col 5)
	Instruction									
3200	Regular Programs	11-1XX-100-XXX	11,849,302		11,849,302	1,184,930	54,866	0.46%	1,239,816	
10300, 11180, 12160, 40580, 41080	Special Education, Basic Skills/Remedial and Bilingual Instruction, and Speech/OT/PT and Extraordinary Services	11-2XX-100-XXX	7,581,961		7,581,961	758,195	25	0.00%	759,222	
13160, 15180, 17100, 17600, 19620, 20620, 21620, 22620, 23620, 25100, 27100	Vocational Programs - Local School-Sponsored Co-Extra-Curricular Activities, School Sponsored Athletics, and Other Instructional Programs	11-3XX-100-XXX								
		11-4XX-XXX-XXX	140,235		140,235	14,024	-	0.00%	14,024	
	Community Services Programs/Operations									
	Undistributed Expenditures									
29180	Tuition	11-000-100-XXX	800,722		800,722	80,072	-	0.00%	80,072	
29580, 30520, 41650, 42200, 43520	Attendance and Social Work, Health, Guidance, Child Study Teams, Education Media Services/School Library	11-000-211,213,218,219,222	2,395,428		2,395,429	239,543	5,000	0.21%	244,543	
43200, 44180	Improvement of Instruction Services and Instructional Staff Training Services	11-000-221,223	430,817		430,817	43,082	(6,650)	-1.54%	36,432	
45300	General Administration	11-000-230-XXX	812,168		812,199	81,220	8,500	1.05%	89,720	72,720
46160	School Administration	11-000-240-XXX	1,536,253		1,536,253	153,625	(1,000)	-0.07%	152,625	154,625
47200, 47620	Central Services & Administrative Information Technology	11-000-250-XXX	558,580		558,580	55,858		0.00%	55,858	66,858
51120	Operation and Maintenance of Plant Services	11-000-260-XXX	3,597,888		3,597,888	359,789	67,000	1.86%	426,789	66,858
52480	Student Transportation Services	11-000-270-XXX	2,985,610		2,985,610	298,561		0.00%	298,561	
71260	Personal Services - Employee Benefits	11-XXX-XXX-2XX	9,094,570		9,094,570	909,457	(127,761)	-1.40%	781,695	
72020	Food Services	11-000-310-XXX						0.00%		
72120	Transfer Property Sale Proceeds to Debt Service Reserve	11-000-520-934	-		-					
72122	Transfer from General Fund Surplus to Debt Service Fund to Repay CCL	11-000-520-935	-		-					
72160	Deposit to Sale/Lease-Back Reserve	10-605	-		-			0.00%	-	
72180	Interest Earned on Maintenance Reserve	10-606	750		750	75	-	0.00%	76	
72200	Deposit to Maintenance Reserve	10-608								
72220	Deposit to Current Expense Emergency Reserve	10-607								
72240	Interest Earned on Current Expense Emergency Reserve	10-607						0.00%		
72245	Deposit to Bus Advertising Reserve for Fuel Costs	10-610						0.00%		
72246	Increase in IMPACT Aid Reserve (General)	10-611								
72247	Increase in IMPACT Aid Reserve (Capital)	10-612								
72260	TOTAL GENERAL CURRENT EXPENSE		41,894,314		41,894,314	4,189,432				
	Capital Outlay									
75880	Equipment	12-XXX-XXX-79X	55,000		55,000	5,500	-	0.00%	5,500	
75280	Facilities Acquisition and Construction Services	12-000-4XX-XXX						0.00%		
75320	Capital Reserve-Transfer to Capital Projects Fund	12-000-4XX-931	247,602		247,602	24,760	-	0.00%		
75340	Capital Reserve-Transfer to Repayment of Debt	12-000-4XX-933						0.00%		
76380	Deposit to Capital Reserve	10-604								
76380	Interest Earned on Capital Reserve	10-604	2,000		2,000	200	-	0.00%	200	
76395	Impact Aid Reserve (Capital) - Transfer to Capital Projects	12-000-400-938						0.00%		
76400	TOTAL CAPITAL EXPENDITURES		304,602		304,602	30,460	-	0.00%		
83080	IMPACT SPECIAL SCHOOLS	13-XXX-XXX-XXX								
84000	Transfer of Funds to Charter Schools	10-000-100-56X	30,364		30,364	3,038	-	0.00%	3,038	
84005	Transfer for Funds to Resident Renaissance Schools	10-000-100-571						0.00%		
84020	General Fund Contribution to School Based Budgets	10-000-520-930						0.00%		

12/22/16  
Date

*Anne Waverford*  
School Business Administrator Signature



**Monthly Transfer Report  
Request for Approval of Transfers  
For the Year 2016-17**

DATE RECEIVED:

DATE DUE:

District:	<b>Hamilton Township Bd of Educ</b>	LEA Code:	<b>1940</b>
Month/Year:	<b>As of November 30, 2016</b>		

The above district requests approval for the following transfers:

----- To Be Completed By District ----- To be completed  
By Executive  
County  
Superintendent

Line	Budget Category	Account	Proposed Net Transfer to/(from)	Reason for Transfer	Approval
3200	Regular Programs	11-1XX-100-XXX			
10300, 11160, 12160, 40580, 41080	Special Education, Basic Skills/Remedial and Bilingual Instruction, and Speech/OT/PT and Extraordinary Services	11-2XX-100-XXX 11-000-216,217			
13160, 15180	Vocational Programs - Local	11-3XX-100-XXX			
17100, 17600, 19620, 20620, 21620, 22620, 23620, 25100	School-Sponsored Co/Extra-Curricular Activities, School Sponsored Athletics, and Other Instructional Programs	11-4XX-X00-XXX			
27100	Community Services Programs/Operations	11-800-330-XXX			
29180	Tuition	11-000-100-XXX			
29680, 30620, 41660, 42200, 43620	Attendance and Social Work, Health, Guidance, Child Study Teams, Education Media Services/School Library	11-000-211,213,218,219,222			
43200, 44180	Improvement of Instruction Services and Instructional Staff Training Services	11-000-221,223			
45300	General Administration	11-000-230-XXX			
46160	School Administration	11-000-240-XXX			
47200, 47620	Central Services & Administrative Information Technology	11-000-25X-XXX			
51120	Operation and Maintenance of Plant Services	11-000-26X-XXX			
52480	Student Transportation Services	11-000-270-XXX			
71260	Personal Services - Employee Benefits	11-XXX-XXX-2XX			
72020	Food Services	11-000-310-XXX			

**Monthly Transfer Report  
Request for Approval of Transfers  
For the Year 2016-17**

**DATE RECEIVED:**

**DATE DUE:**

Line	Budget Category	Account	Proposed Net Transfer to/(from)	Reason for Transfer	Approval
72160	Deposit to Sale/Lease-Back Reserve	10-605			
72180	Interest Earned on Maintenance Reserve	10-606			
72240	Interest Earned on Current Expense Emergency Reserve	10-607			
72245	Deposit to Bus Advertising Reserve for Fuel Costs	10-610			
75880	Equipment	12-XXX-XXX-73X			
76260	Facilities Acquisition and Construction Services	12-000-4XX-XXX			
76320	Capital Reserve-Transfer to Capital Projects Fund	12-000-4XX-931			
76340	Capital Reserve-Transfer to Repayment of Debt	12-000-4XX-933			
76380	Interest Earned on Capital Reserve	10-604			
76385	Impact Aid Reserve (Capital) - Transfer to Capital Projects	12-000-400-938			
83080	TOTAL SPECIAL SCHOOLS	13-XXX-XXX-XXX			
84000	Transfer of Funds to Charter Schools	10-000-100-56X			
84005	Transfer for Funds to Resident Renaissance Schools	10-000-100-571			
84020	General Fund Contribution to School Based Budgets	10-000-520-930			

*Anne Marie Fala*

School Business Administrator Signature

12/22/16

Date

Executive County Superintendent Signature

Date

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Monthly Transfer Report  
Detail of Transfers  
For the Year 2016-17

District: Hamilton Township Bd of Educ		LEA Code: 1940								
Month/Year: For The Month of November 2016										
Line	Budget Category	Account	[col 1] 2016-17 Original Budget	[col 2] Revenues Allowed (N.J.A.C. 6A:23A-13.3(d)) + Data Entry	[col 3] 2016-17 Original For Use in 10% Calc (col 1 + col 2)	[col 4] Maximum Transfer Amount (col 3 - 1)	[col 5] 2016-17 YTD Net Transfers to/(from) as of 11/1-11/30/2016 + or - Data Entry	[col 6] % Change of Transfers YTD (col 5 / col 3)	[col 7] 2016-17 Remaining Allowable Balance From (col 4 + col 5)	[col 8] 2016-17 Remaining Allowable Balance To (col 4, col 5)
	Instruction									
3200	Regular Programs	11-1XX-100-XXX	11,849,302		11,849,302	1,184,930			1,184,930	
10300, 11160, 12160, 40560, 41060	Special Education, Basic Skills/Remedial and Bilingual Instruction, and Speech/OT/PT and Extraordinary Services	11-2XX-100-XXX 11-000-216-217	7,581,961		7,581,961	758,196			758,196	
13160, 15160, 17100, 17600, 19620, 20620, 21620, 22620, 23620, 25100, 27100	Vocational Programs - Local School-Sponsored Co/Extra-Curricular Activities, School Sponsored Athletics, and Other Instructional Programs	11-3XX-100-XXX 11-4XX-100-XXX	140,235		140,235	14,024			14,024	
	Community Services Programs/Operations	11-800-300-XXX								
	Undistributed Expenditures									
29180	Tuition	11-000-100-XXX	800,722		800,722	80,072			80,072	
28680, 30620, 41660, 42200, 43620	Attendance and Social Work, Health, Guidance, Child Study Teams, Education Media Services/School Library	11-000-211,213,218,219,222	2,395,426		2,395,426	239,543			239,543	
43200, 44160	Improvement of Instruction Services and Instructional Staff Training Services	11-000-221-223	430,817		430,817	43,082			43,082	
45300	General Administration	11-000-230-XXX	812,198		812,198	81,220			81,220	81,220
46160	School Administration	11-000-240-XXX	1,536,283		1,536,283	153,628			153,628	153,628
47200, 47620	Central Services & Administrative Information Technology	11-000-250-XXX	668,580		668,580	66,858			66,858	66,858
51120	Operation and Maintenance of Plant Services	11-000-260-XXX	3,597,888		3,597,888	359,789			359,789	359,789
52480	Student Transportation Services	11-000-270-XXX	2,985,610		2,985,610	298,561			298,561	298,561
71260	Personal Services - Employee Benefits	11-XXX-XXX-2XX	9,084,570		9,084,570	909,457			909,457	909,457
72020	Food Services	11-000-310-XXX								
72120	Transfer Property Sale Proceeds to Debt Service Reserve	11-000-320-934								
72122	Transfer from General Fund Surplus to Debt Service Fund to Repay GDL	11-000-320-936								
72160	Deposit to Sales Tax-Back Reserve	10-605								
72180	Interest Earned on Maintenance Reserve	10-608	750		750	76			76	
72200	Deposit to Maintenance Reserve	10-606								
72220	Deposit to Current Expense Emergency Reserve	10-607								
72240	Interest Earned on Current Expense Emergency Reserve	10-607								
72245	Deposit to Bus Advertising Reserve for Fuel Costs	10-610								
72246	Increase in IMPACT Aid Reserve (General)	10-611								
72247	Increase in IMPACT Aid Reserve (Capital)	10-612								
72260	TOTAL GENERAL CURRENT EXPENSE		41,894,314		41,894,314	4,189,432				
	Capital Outlay									
75880	Equipment	12-XXX-XXX-73X	55,000		55,000	5,500			5,500	
76280	Facilities Acquisition and Construction Services	12-000-4XX-XXX	247,602		247,602	24,760				
76320	Capital Reserve-Transfer to Capital Projects Fund	12-000-4XX-931								
76340	Capital Reserve-Transfer to Repayment of Debt	12-000-4XX-933								
76360	Deposit to Capital Reserve	10-604								
76380	Interest Earned on Capital Reserve	10-604	2,000		2,000	200			200	
76385	Impact Aid Reserve (Capital) - Transfer to Capital Projects	12-000-400-938								
76400	TOTAL CAPITAL EXPENDITURES		304,602		304,602	30,460				
80800	TOTAL SPECIAL SCHOOLS	13-XXX-XXX-XXX								
84000	Transfer of Funds to Charter Schools	10-000-100-56X	30,384		30,384	3,038			3,038	
84005	Transfer of Funds to Resident Renaissance Schools	10-000-100-571								
84020	General Fund Contribution to School Based Budgets	10-000-520-930								
			42,228,300		42,228,300	4,222,930				

12/22/16

*Amelwan fola*  
School Business Administrator Signature

Date

**Monthly Transfer Report  
Request for Approval of Transfers  
For the Year 2016-17**

DATE RECEIVED:  
DATE DUE:

District:	Hamilton Township Bd of Educ	LEA Code:	1940
Month/Year:	For The Month of November 2016		

The above district requests approval for the following transfers:

----- To Be Completed By District ----- To be completed  
By Executive  
County  
Superintendent

Line	Budget Category	Account	Proposed Net Transfer to/(from)	Reason for Transfer	Approval
3200	Regular Programs	11-1XX-100-XXX			
10300, 11160, 12160, 40580, 41080	Special Education, Basic Skills/Remedial and Bilingual Instruction, and Speech/OT/PT and Extraordinary Services	11-2XX-100-XXX 11-000-216,217			
13160, 15180	Vocational Programs - Local	11-3XX-100-XXX			
17100, 17600, 19620, 20620, 21620, 22620, 23620, 25100	School-Sponsored Co/Extra-Curricular Activities, School Sponsored Athletics, and Other Instructional Programs	11-4XX-X00-XXX			
27100	Community Services Programs/Operations	11-800-330-XXX			
29180	Tuition	11-000-100-XXX			
29680, 30620, 41660, 42200, 43620	Attendance and Social Work, Health, Guidance, Child Study Teams, Education Media Services/School Library	11-000-211,213,218,219,222			
43200, 44180	Improvement of Instruction Services and Instructional Staff Training Services	11-000-221,223			
45300	General Administration	11-000-230-XXX			
46160	School Administration	11-000-240-XXX			
47200, 47620	Central Services & Administrative Information Technology	11-000-25X-XXX			
51120	Operation and Maintenance of Plant Services	11-000-26X-XXX			
52480	Student Transportation Services	11-000-270-XXX			
71260	Personal Services - Employee Benefits	11-XXX-XXX-2XX			
72020	Food Services	11-000-310-XXX			

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**Monthly Transfer Report  
Request for Approval of Transfers  
For the Year 2016-17**

**DATE RECEIVED:**  
**DATE DUE:**

Line	Budget Category	Account	Proposed Net Transfer to/(from)	Reason for Transfer	Approval
72160	Deposit to Sale/Lease-Back Reserve	10-605			
72180	Interest Earned on Maintenance Reserve	10-606			
72240	Interest Earned on Current Expense Emergency Reserve	10-607			
72245	Deposit to Bus Advertising Reserve for Fuel Costs	10-610			
75880	Equipment	12-XXX-XXX-73X			
76260	Facilities Acquisition and Construction Services	12-000-4XX-XXX			
76320	Capital Reserve-Transfer to Capital Projects Fund	12-000-4XX-931			
76340	Capital Reserve-Transfer to Repayment of Debt	12-000-4XX-933			
76380	Interest Earned on Capital Reserve	10-604			
76385	Impact Aid Reserve (Capital) - Transfer to Capital Projects	12-000-400-938			
83080	TOTAL SPECIAL SCHOOLS	13-XXX-XXX-XXX			
84000	Transfer of Funds to Charter Schools	10-000-100-56X			
84005	Transfer for Funds to Resident Renaissance Schools	10-000-100-571			
84020	General Fund Contribution to School Based Budgets	10-000-520-930			

*Aimee Heave Gata*

School Business Administrator Signature

12/22/16.

Date

Executive County Superintendent Signature

Date

Report of the Secretary to the Board of Education  
HAMILTON TOWNSHIP BOARD OF ED

Page 1 of 21  
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Starting date 7/1/2016 Ending date 12/31/2016 Fund: 10 GENERAL FUND

Assets and Resources

Assets:

101	Cash in bank		\$4,325,148.63
102 - 106	Cash Equivalents		\$500.00
111	Investments		\$0.00
116	Capital Reserve Account		\$171,450.64
117	Maintenance Reserve Account		\$350,000.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$8,655,548.25

\$ 4,847,099.27

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$13,769,108.80	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$2,977.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$167.74	\$13,772,253.54

Loans Receivable:

131	Interfund	\$188,599.34	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$188,599.34

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$40,832,169.00	
302	Less revenues	(\$40,904,943.04)	(\$72,774.04)

Total assets and resources

\$27,390,726.36

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state	\$0.00
421	Accounts payable	\$0.00
431	Contracts payable	\$0.00
451	Loans payable	\$0.00
481	Deferred revenues	\$0.00
	Other current liabilities	\$0.00
	Total liabilities	\$0.00

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Report of the Secretary to the Board of Education  
HAMILTON TOWNSHIP BOARD OF ED

Page 2 of 21  
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Starting date 7/1/2016 Ending date 12/31/2016 Fund: 10 GENERAL FUND

Fund Balance:

Appropriated:

'53,754	Reserve for encumbrances			\$17,954,284.08
'61	Capital reserve account - July		\$171,450.64	
'04	Add: Increase in capital reserve		\$2,000.00	
'07	Less: Bud. w/d cap. reserve eligible costs		\$0.00	
'09	Less: Bud. w/d cap. reserve excess costs		\$0.00	\$173,450.64
'64	Maintenance reserve account - July		\$350,000.00	
'06	Add: Increase in maintenance reserve		\$750.00	
'10	Less: Bud. w/d from maintenance reserve		\$0.00	\$350,750.00
'68	Waiver offset reserve - July 1, 2_____		\$0.00	
'09	Add: Increase in waiver offset reserve		\$0.00	
'14	Less: Bud. w/d from waiver offset reserve		\$0.00	\$0.00
'62	Adult education programs			\$0.00
'50-752,76x	Other reserves			\$0.00
'01	Appropriations		\$42,300,440.72	
'02	Less: Expenditures	(\$17,961,999.79)		
	Less: Encumbrances	(\$17,954,284.08)	(\$35,916,283.87)	\$6,384,156.85
	Total appropriated			\$24,862,641.57
Unappropriated:				
'70	Fund balance, July 1			\$3,925,215.79
'71	Designated fund balance			\$0.00
'03	Budgeted fund balance			(\$1,397,131.00)
	Total fund balance			\$27,390,726.36
	Total liabilities and fund equity			<u>\$27,390,726.36</u>

Recapitulation of Budgeted Fund Balance:

	Budgeted	Actual	Variance
Appropriations	\$42,300,440.72	\$35,916,283.87	\$6,384,156.85
Revenues	(\$40,832,169.00)	(\$40,904,943.04)	\$72,774.04
Subtotal	<u>\$1,468,271.72</u>	<u>(\$4,988,659.17)</u>	<u>\$6,456,930.89</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$2,000.00	\$0.00	\$2,000.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,470,271.72</u>	<u>(\$4,988,659.17)</u>	<u>\$6,458,930.89</u>
Change in waiver offset reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,470,271.72</u>	<u>(\$4,988,659.17)</u>	<u>\$6,458,930.89</u>
Less: Adjustment for prior year	(\$73,140.72)	(\$73,140.72)	\$0.00
Budgeted fund balance	<u>\$1,397,131.00</u>	<u>(\$5,061,799.89)</u>	<u>\$6,458,930.89</u>

Prepared and submitted by : \_\_\_\_\_

Board Secretary

Date

131

Starting date 7/1/2016 Ending date 12/31/2016 Fund: 10 GENERAL FUND

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00370	SUBTOTAL – Revenues from Local Sources	17,772,555	0	17,772,555	17,923,766		(151,211)
00520	SUBTOTAL – Revenues from State Sources	22,999,012	0	22,999,012	22,948,512	Under	50,500
00570	SUBTOTAL – Revenues from Federal Sources	60,602	0	60,602	32,666	Under	27,936
Total		40,832,169	0	40,832,169	40,904,943		(72,774)
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	11,849,302	105,554	11,954,856	4,980,817	6,555,607	418,432
10300	Total Special Education - Instruction	5,065,824	(30,000)	5,035,824	2,013,524	2,809,051	213,249
11160	Total Basic Skills/Remedial – Instruct.	983,264	26	983,290	379,407	599,762	4,121
12160	Total Bilingual Education – Instruction	442,281	0	442,281	179,125	258,953	4,203
17100	Total School-Sponsored Co/Extra Curricul	67,521	0	67,521	6,572	2,096	58,853
17600	Total School-Sponsored Athletics – Instr	65,014	0	65,014	32,361	180	32,473
22620	Total Other Supplemental/At-Risk Program	7,700	0	7,700	0	0	7,700
29180	Total Undistributed Expenditures - Instr	800,722	0	800,722	288,360	453,453	58,908
29680	Total Undistributed Expenditures – Atten	141,090	0	141,090	61,760	77,148	2,182
30620	Total Undistributed Expenditures – Healt	384,020	0	384,020	165,520	206,745	11,754
40580	Total Undistributed Expend – Speech, OT,	588,131	30,000	618,131	255,609	354,570	7,951
41080	Total Undist. Expend. – Other Supp. Serv	502,461	1,500	503,961	139,635	315,776	48,550
41660	Total Undist. Expend. – Guidance	441,656	0	441,656	180,625	210,695	50,336
42200	Total Undist. Expend. – Child Study Team	963,386	21,225	984,611	402,116	492,382	90,113
43200	Total Undist. Expend. – Improvement of I	348,013	0	348,013	164,948	173,638	9,427
43620	Total Undist. Expend. – Edu. Media Serv.	465,276	(15,000)	450,276	193,755	247,142	9,380
44180	Total Undist. Expend. – Instructional St	82,804	(6,650)	76,154	12,412	996	62,745
45300	Support Serv. - General Admin	812,198	11,486	823,684	489,236	272,945	61,503
46160	Support Serv. - School Admin	1,536,253	(1,000)	1,535,253	732,959	750,275	52,019
47200	Total Undist. Expend. – Central Services	364,257	0	364,257	169,223	189,797	5,237
47620	Total Undist. Expend. – Admin. Info. Tec	304,323	2,200	306,523	147,388	145,331	13,804
51120	Total Undist. Expend. – Oper. & Maint. O	3,597,888	82,311	3,680,199	1,765,547	1,628,621	286,031
52480	Total Undist. Expend. – Student Transpor	2,985,610	0	2,985,610	991,950	1,791,309	202,352
71260	TOTAL PERSONNEL SERVICES –EMPLOYEE	9,094,570	(207,255)	8,887,315	4,013,587	247,536	4,626,192
75880	TOTAL EQUIPMENT	55,000	0	55,000	0	53,921	1,079
76260	Total Facilities Acquisition and Constr	247,602	0	247,602	181,240	66,362	0
84000	Transfer of Funds to Charter Schools	30,384	79,494	109,878	14,322	49,993	45,563
Total		42,226,550	73,891	42,300,441	17,962,000	17,954,284	6,384,157

132



Starting date 7/1/2016 Ending date 12/31/2016 Fund: 20 SPECIAL REVENUE FUNDS

Assets and Resources

**Assets:**

101	Cash in bank		\$0.00
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

**Accounts Receivable:**

132	Interfund	\$0.00	
141	Intergovernmental - State	\$102,973.29	
142	Intergovernmental - Federal	\$8,809.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$111,782.29

**Loans Receivable:**

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

**Other Current Assets**

\$0.00

**Resources:**

301	Estimated revenues	\$3,446,719.08	
302	Less revenues	(\$824,588.41)	\$2,622,130.67

**Total assets and resources**

\$2,733,912.96

Liabilities and Fund Equity

**Liabilities:**

411	Intergovernmental accounts payable - state	\$0.00
421	Accounts payable	\$0.00
431	Contracts payable	\$0.00
451	Loans payable	\$0.00
481	Deferred revenues	\$0.00
	Other current liabilities	\$188,599.34

**Total liabilities**

\$188,599.34

## HAMILTON TOWNSHIP BOARD OF ED

Starting date 7/1/2016 Ending date 12/31/2016 Fund: 20 SPECIAL REVENUE FUNDS

## Fund Balance:

## Appropriated:

'53,754	Reserve for encumbrances			\$1,026,552.32
'61	Capital reserve account - July		\$0.00	
'04	Add: Increase in capital reserve		\$0.00	
'07	Less: Bud. w/d cap. reserve eligible costs		\$0.00	
'09	Less: Bud. w/d cap. reserve excess costs		\$0.00	\$0.00
'64	Maintenance reserve account - July		\$0.00	
'06	Add: Increase in maintenance reserve		\$0.00	
'10	Less: Bud. w/d from maintenance reserve		\$0.00	\$0.00
'68	Waiver offset reserve - July 1, 2_____		\$0.00	
'09	Add: Increase in waiver offset reserve		\$0.00	
'14	Less: Bud. w/d from waiver offset reserve		\$0.00	\$0.00
'62	Adult education programs			\$0.00
'50-752,76x	Other reserves			\$0.00
'01	Appropriations	\$3,516,289.41		
'02	Less: Expenditures	(\$970,975.79)		
	Less: Encumbrances	(\$1,026,552.32)	(\$1,997,528.11)	\$1,518,761.30
	Total appropriated			\$2,545,313.62
Unappropriated:				
'70	Fund balance, July 1			\$0.00
'71	Designated fund balance			\$0.00
'03	Budgeted fund balance			\$0.00
	Total fund balance			\$2,545,313.62
	Total liabilities and fund equity			<u>\$2,733,912.96</u>

## Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$3,516,289.41	\$1,997,528.11	\$1,518,761.30
Revenues	(\$3,446,719.08)	(\$824,588.41)	(\$2,622,130.67)
Subtotal	<u>\$69,570.33</u>	<u>\$1,172,939.70</u>	<u>(\$1,103,369.37)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$69,570.33</u>	<u>\$1,172,939.70</u>	<u>(\$1,103,369.37)</u>
Change in waiver offset reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$69,570.33</u>	<u>\$1,172,939.70</u>	<u>(\$1,103,369.37)</u>
Less: Adjustment for prior year	(\$69,570.33)	(\$69,570.33)	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$1,103,369.37</u>	<u>(\$1,103,369.37)</u>

Prepared and submitted by :

Board Secretary

Date

134

Starting date 7/1/2016 Ending date 12/31/2016 Fund: 20 SPECIAL REVENUE FUNDS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00770	Total Revenues from State Sources	296,108	30,444	326,552	252,484	Under	74,069
00830	Total Revenues from Federal Sources	2,523,216	588,801	3,112,017	563,955	Under	2,548,062
88140	Other	0	8,150	8,150	8,150		0
Total		2,819,324	627,395	3,446,719	824,588		2,622,131
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	(Total of Accounts W/O a Grid# Assigned)	1,287,383	284,453	1,571,836	238,559	359,401	973,877
85120	Total Instruction	171,074	(3,181)	167,893	68,308	1,000	98,586
86380	Total Support Services	0	20,718	20,718	1,704	0	19,014
88000	Nonpublic Textbooks	7,900	1,495	9,395	7,654	0	1,741
88020	Nonpublic Auxiliary Services	61,677	8,983	70,660	27,721	36,847	6,092
88040	Nonpublic Handicapped Services	38,637	341	38,978	15,273	20,723	2,982
88060	Nonpublic Nursing Services	12,577	2,093	14,670	10,868	3,264	538
88080	Nonpublic Technology Initiative	4,243	(5)	4,238	4,206	0	32
88140	Other	0	8,150	8,150	0	0	8,150
88740	Total Federal Projects	1,235,833	373,918	1,609,751	596,684	605,317	407,749
Total		2,819,324	696,965	3,516,289	970,976	1,026,552	1,518,761

135

Starting date 7/1/2016 Ending date 12/31/2016 Fund: 30 CAPITAL PROJECTS FUNDS

Assets and Resources

**Assets:**

101	Cash in bank		\$407,475.48
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

**Accounts Receivable:**

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

**Loans Receivable:**

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

**Other Current Assets**

\$0.00

**Resources:**

301	Estimated revenues	\$0.00	
302	Less revenues	\$0.00	\$0.00

**Total assets and resources**

\$407,475.48

Liabilities and Fund Equity

**Liabilities:**

411	Intergovernmental accounts payable - state	\$0.00
421	Accounts payable	\$0.00
431	Contracts payable	\$0.00
451	Loans payable	\$0.00
481	Deferred revenues	\$0.00
	Other current liabilities	\$0.00

**Total liabilities**

\$0.00

Report of the Secretary to the Board of Education  
HAMILTON TOWNSHIP BOARD OF ED

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Starting date 7/1/2016 Ending date 12/31/2016 Fund: 30 CAPITAL PROJECTS FUNDS

Fund Balance:			
Appropriated:			
'53,754	Reserve for encumbrances		\$0.00
'61	Capital reserve account - July	\$0.00	
'04	Add: Increase in capital reserve	\$0.00	
'07	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
'09	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
'64	Maintenance reserve account - July	\$0.00	
'06	Add: Increase in maintenance reserve	\$0.00	
'10	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
'68	Waiver offset reserve - July 1, 2 _____	\$0.00	
'09	Add: Increase in waiver offset reserve	\$0.00	
'14	Less: Bud. w/d from waiver offset reserve	\$0.00	\$0.00
'62	Adult education programs		\$0.00
'50-752,76x	Other reserves		\$0.00
'01	Appropriations	\$596,698.74	
'02	Less: Expenditures (\$188,816.26)		
	Less: Encumbrances \$0.00	(\$188,816.26)	\$407,882.48
	Total appropriated		\$407,882.48
Unappropriated:			
770	Fund balance, July 1		\$596,291.74
771	Designated fund balance		\$0.00
303	Budgeted fund balance		(\$596,698.74)
	Total fund balance		\$407,475.48
	Total liabilities and fund equity		<u>\$407,475.48</u>

Recapitulation of Budgeted Fund Balance:

	Budgeted	Actual	Variance
Appropriations	\$596,698.74	\$188,816.26	\$407,882.48
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$596,698.74</u>	<u>\$188,816.26</u>	<u>\$407,882.48</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$596,698.74</u>	<u>\$188,816.26</u>	<u>\$407,882.48</u>
Change in waiver offset reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$596,698.74</u>	<u>\$188,816.26</u>	<u>\$407,882.48</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$596,698.74</u>	<u>\$188,816.26</u>	<u>\$407,882.48</u>

Prepared and submitted by : \_\_\_\_\_ Date \_\_\_\_\_

Board Secretary

Date

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Starting date 7/1/2016 Ending date 12/31/2016 Fund: 30 CAPITAL PROJECTS FUNDS

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)	0	596,699	596,699	188,816	0	407,882
Total	0	596,699	596,699	188,816	0	407,882

HAMILTON TOWNSHIP BOARD OF ED

Account Totals Detail

End date 12/31/2016

Start date 7/1/2016

Ending account 30-####-###

Starting account 30-####-###

Account code	Org budget	Transfers	Adj budget	Actual	Receipts	Receivable	Unrealized
FUND 30 CAPITAL PROJECTS FUNDS							
30-1210-...	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AD VALOREM TAXES							
30-1990-...	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS							
30-3255-...	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ADDITIONAL STATE AID							
30-5100-...	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SALE OF BONDS							
30-5110-...	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BOND PRINCIPAL							
30-5200-...	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS FROM OPERATING BUD							
FUND Total	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total of all Groups	0.00	0.00	0.00	0.00	0.00	0.00	0.00

HAMILTON TOWNSHIP BOARD OF ED

End date 12/31/2016

Ending account 30-###-###-###-###-###-###

Account Totals Detail

Start date 7/1/2016

Starting account 30-###-###-###-###-###-###

Account code	Org budget	Transfers	Adj budget	Orders	Expenditure	Encumber	Funds avail.
FUND 30 CAPITAL PROJECTS FUNDS							
30-000-401-450-....	0.00	75,000.00	75,000.00	0.00	0.00	0.00	75,000.00
CONSTRUCTION SERVICES							
30-000-402-930-....	0.00	521,698.74	521,698.74	188,816.26	188,816.26	0.00	332,882.48
FUND TRANSFERS							
FUND Total	0.00	596,698.74	596,698.74	188,816.26	188,816.26	0.00	407,882.48
Total of all Groups	0.00	596,698.74	596,698.74	188,816.26	188,816.26	0.00	407,882.48

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HAMILTON TOWNSHIP BOARD OF ED

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Starting date 7/1/2016 Ending date 12/31/2016 Fund: 40 DEBT SERVICE FUNDS

Assets and Resources

Assets:

101	Cash in bank		\$9.34
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$409,469.75

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$41,692.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$41,692.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$3,310,841.26	
302	Less revenues	(\$3,310,841.26)	\$0.00

Total assets and resources

\$451,171.09

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state	\$0.00
421	Accounts payable	\$0.00
431	Contracts payable	\$0.00
451	Loans payable	\$0.00
481	Deferred revenues	\$0.00
	Other current liabilities	\$0.00
Total liabilities		\$0.00

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Report of the Secretary to the Board of Education  
HAMILTON TOWNSHIP BOARD OF ED

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Starting date 7/1/2016 Ending date 12/31/2016 Fund: 40 DEBT SERVICE FUNDS

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances			\$451,170.63
761	Capital reserve account - July	\$0.00		
304	Add: Increase in capital reserve	\$0.00		
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00		
309	Less: Bud. w/d cap. reserve excess costs	\$0.00		\$0.00
764	Maintenance reserve account - July	\$0.00		
306	Add: Increase in maintenance reserve	\$0.00		
310	Less: Bud. w/d from maintenance reserve	\$0.00		\$0.00
768	Waiver offset reserve - July 1, 2 _____	\$0.00		
309	Add: Increase in waiver offset reserve	\$0.00		
314	Less: Bud. w/d from waiver offset reserve	\$0.00		\$0.00
762	Adult education programs			\$0.00
750-752,76x	Other reserves			\$0.00
301	Appropriations	\$3,310,841.26		
302	Less: Expenditures	(\$2,859,670.63)		
	Less: Encumbrances	(\$451,170.63)	(\$3,310,841.26)	\$0.00
	Total appropriated			\$451,170.63

Unappropriated:

770	Fund balance, July 1			\$0.46
771	Designated fund balance			\$0.00
303	Budgeted fund balance			\$0.00

Total fund balance \$451,171.09

Total liabilities and fund equity \$451,171.09

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$3,310,841.26	\$3,310,841.26	\$0.00
Revenues	(\$3,310,841.26)	(\$3,310,841.26)	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in waiver offset reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by : \_\_\_\_\_

Board Secretary

Date

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Starting date 7/1/2016 Ending date 12/31/2016 Fund: 40 DEBT SERVICE FUNDS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
0085A	40-5XXX	188,807	9	188,816	188,816		0
00885	Total Revenues from Local Sources	2,816,081	0	2,816,081	2,816,081		0
0093A	Other	305,944	0	305,944	305,944		0
Total		3,310,832	9	3,310,841	3,310,841		0
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89660	Total Regular Debt Service	3,310,832	9	3,310,841	2,859,671	451,171	0
Total		3,310,832	9	3,310,841	2,859,671	451,171	0

Starting date 7/1/2016 Ending date 12/31/2016 Fund: 50 ENTERPRISE FUND

Assets and Resources

**Assets:**

101	Cash in bank		\$0.00
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

**Accounts Receivable:**

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

**Loans Receivable:**

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

**Other Current Assets**

\$0.00

**Resources:**

301	Estimated revenues	\$0.00	
302	Less revenues	\$0.00	\$0.00

**Total assets and resources**

\$0.00

Liabilities and Fund Equity

**Liabilities:**

411	Intergovernmental accounts payable - state	\$0.00
421	Accounts payable	\$0.00
431	Contracts payable	\$0.00
451	Loans payable	\$0.00
481	Deferred revenues	\$0.00
	Other current liabilities	\$0.00

**Total liabilities**

\$0.00

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Report of the Secretary to the Board of Education  
HAMILTON TOWNSHIP BOARD OF ED

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Starting date 7/1/2016 Ending date 12/31/2016 Fund: 50 ENTERPRISE FUND

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances			\$0.00
761	Capital reserve account - July		\$0.00	
304	Add: Increase in capital reserve		\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs		\$0.00	
309	Less: Bud. w/d cap. reserve excess costs		\$0.00	\$0.00
764	Maintenance reserve account - July		\$0.00	
306	Add: Increase in maintenance reserve		\$0.00	
310	Less: Bud. w/d from maintenance reserve		\$0.00	\$0.00
768	Waiver offset reserve - July 1, 2_____		\$0.00	
309	Add: Increase in waiver offset reserve		\$0.00	
314	Less: Bud. w/d from waiver offset reserve		\$0.00	\$0.00
762	Adult education programs			\$0.00
750-752,76x	Other reserves			\$0.00
301	Appropriations		\$0.00	
302	Less: Expenditures	\$0.00		
	Less: Encumbrances	\$0.00	\$0.00	\$0.00
	Total appropriated			\$0.00
Unappropriated:				
770	Fund balance, July 1			\$0.00
771	Designated fund balance			\$0.00
303	Budgeted fund balance			\$0.00
	Total fund balance			\$0.00
	Total liabilities and fund equity			<u>\$0.00</u>

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in waiver offset reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by : \_\_\_\_\_

Board Secretary

Date

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Starting date 7/1/2016 Ending date 12/31/2016 Fund: 50 ENTERPRISE FUND

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Starting date 7/1/2016 Ending date 12/31/2016 Fund: 60 ENTERPRISE PROGRAMS

Assets and Resources

Assets:

101	Cash in bank		\$521,862.57
102 - 106	Cash Equivalents		\$300.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$100.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$100.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$132,463.29

Resources:

301	Estimated revenues	\$745,249.30	
302	Less revenues	(\$627,393.89)	\$117,855.41

Total assets and resources

\$772,581.27

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state	\$0.00
421	Accounts payable	\$0.00
431	Contracts payable	\$0.00
451	Loans payable	\$0.00
481	Deferred revenues	\$0.00
	Other current liabilities	\$63,022.38

Total liabilities

\$63,022.38

147

Starting date 7/1/2016 Ending date 12/31/2016 Fund: 60 ENTERPRISE PROGRAMS

**Fund Balance:**

**Appropriated:**

753,754	Reserve for encumbrances			\$0.00
761	Capital reserve account - July	\$0.00		
304	Add: Increase in capital reserve	\$0.00		
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00		
309	Less: Bud. w/d cap. reserve excess costs	\$0.00		\$0.00
764	Maintenance reserve account - July	\$0.00		
306	Add: Increase in maintenance reserve	\$0.00		
310	Less: Bud. w/d from maintenance reserve	\$0.00		\$0.00
768	Waiver offset reserve - July 1, 2_____	\$0.00		
309	Add: Increase in waiver offset reserve	\$0.00		
314	Less: Bud. w/d from waiver offset reserve	\$0.00		\$0.00
762	Adult education programs			\$0.00
750-752,76x	Other reserves			\$0.00
301	Appropriations	\$745,249.30		
302	Less: Expenditures	(\$745,249.30)		
	Less: Encumbrances	\$0.00	(\$745,249.30)	\$0.00
	Total appropriated			\$0.00
<b>Unappropriated:</b>				
770	Fund balance, July 1			\$709,558.89
771	Designated fund balance			\$0.00
303	Budgeted fund balance			\$0.00
	Total fund balance			\$709,558.89
	Total liabilities and fund equity			<u>\$772,581.27</u>

**Recapitulation of Budgeted Fund Balance:**

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$745,249.30	\$745,249.30	\$0.00
Revenues	(\$745,249.30)	(\$627,393.89)	(\$117,855.41)
Subtotal	<u>\$0.00</u>	<u>\$117,855.41</u>	<u>(\$117,855.41)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$117,855.41</u>	<u>(\$117,855.41)</u>
Change in waiver offset reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$117,855.41</u>	<u>(\$117,855.41)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$117,855.41</u>	<u>(\$117,855.41)</u>

Prepared and submitted by : \_\_\_\_\_

Board Secretary

Date

148



Starting date 7/1/2016 Ending date 12/31/2016 Fund: 60 ENTERPRISE PROGRAMS

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)	0	745,249	745,249	627,394	Under	117,855
Total	0	745,249	745,249	627,394		117,855

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)	0	745,249	745,249	745,249	0	0
Total	0	745,249	745,249	745,249	0	0

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HAMILTON TOWNSHIP BOARD OF ED

Account Totals Detail

01/17/17 09:23

End date 12/31/2016

Ending account 60-####-###

Start date 7/1/2016  
Starting account 60-####-###

Account code	Org budget	Transfers	Adj budget	Actual	Receipts	Receivable	Unrealized
<b>FUND 60 ENTERPRISE PROGRAMS</b>							
60-1510-...	0.00	0.00	0.00	410.65	410.65	0.00	(410.65)
60-1610-...	0.00	0.00	0.00	117,427.88	117,427.88	0.00	(117,427.88)
60-1620-...	0.00	0.00	0.00	44,062.20	44,062.20	0.00	(44,062.20)
60-1630-...	0.00	0.00	0.00	14,782.25	14,782.25	0.00	(14,782.25)
60-1800-...	0.00	0.00	0.00	40,648.24	40,648.24	0.00	(40,648.24)
60-1990-...	0.00	745,249.30	745,249.30	128,360.36	128,360.36	0.00	616,888.94
60-3220-...	0.00	0.00	0.00	4,816.55	4,816.55	0.00	(4,816.55)
60-4461-...	0.00	0.00	0.00	53,701.64	53,701.64	0.00	(53,701.64)
60-4462-...	0.00	0.00	0.00	223,058.06	223,058.06	0.00	(223,058.06)
60-4463-...	0.00	0.00	0.00	126.06	126.06	0.00	(126.06)
<b>FUND Total</b>	<b>0.00</b>	<b>745,249.30</b>	<b>745,249.30</b>	<b>627,393.89</b>	<b>627,393.89</b>	<b>0.00</b>	<b>117,855.41</b>
<b>Total of all Groups</b>	<b>0.00</b>	<b>745,249.30</b>	<b>745,249.30</b>	<b>627,393.89</b>	<b>627,393.89</b>	<b>0.00</b>	<b>117,855.41</b>

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01/17/17 09:24

157

Starting date 7/1/2016 Ending date 12/31/2016 Fund: 80 SCHOLARSHIP FUND

Assets and Resources

**Assets:**

101	Cash in bank		\$22,000.00
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

**Accounts Receivable:**

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

**Loans Receivable:**

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

**Other Current Assets**

\$0.00

**Resources:**

301	Estimated revenues	\$0.00	
302	Less revenues	\$0.00	\$0.00

**Total assets and resources**

\$22,000.00

Liabilities and Fund Equity

**Liabilities:**

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00

**Total liabilities**

\$0.00

Report of the Secretary to the Board of Education  
HAMILTON TOWNSHIP BOARD OF ED

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Starting date 7/1/2016 Ending date 12/31/2016 Fund: 80 SCHOLARSHIP FUND

Fund Balance:

Appropriated:

'53,754	Reserve for encumbrances			\$0.00
'61	Capital reserve account - July		\$0.00	
'04	Add: Increase in capital reserve		\$0.00	
'07	Less: Bud. w/d cap. reserve eligible costs		\$0.00	
'09	Less: Bud. w/d cap. reserve excess costs		\$0.00	\$0.00
'64	Maintenance reserve account - July		\$0.00	
'06	Add: Increase in maintenance reserve		\$0.00	
'10	Less: Bud. w/d from maintenance reserve		\$0.00	\$0.00
'68	Waiver offset reserve - July 1, 2_____		\$0.00	
'09	Add: Increase in waiver offset reserve		\$0.00	
'14	Less: Bud. w/d from waiver offset reserve		\$0.00	\$0.00
'62	Adult education programs			\$0.00
'50-752,76x	Other reserves			\$0.00
'01	Appropriations		\$0.00	
'02	Less: Expenditures	\$0.00		
	Less: Encumbrances	\$0.00	\$0.00	\$0.00
	Total appropriated			\$0.00

Unappropriated:

'70	Fund balance, July 1		\$22,000.00	
'71	Designated fund balance		\$0.00	
'03	Budgeted fund balance		\$0.00	
	Total fund balance			\$22,000.00
	Total liabilities and fund equity			\$22,000.00

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in waiver offset reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by : \_\_\_\_\_ Date \_\_\_\_\_  
Board Secretary

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Starting date 7/1/2016 Ending date 12/31/2016 Fund: 80 SCHOLARSHIP FUND

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District: <div>Hamilton Township Bd of Educ</div>		Month/Year: <div>For The Month of December 2016</div>		LEA Code: <div>1840</div>						
Line	Budget Category	Account	2016-17 Original Budget	Revenues Allowed (N.J.A.C. 6A:23A-13.3(d))	2016-17 Original Budget For Use in 10% Calc	Maximum Transfer Amount	2016-17 YTD Net Transfers to/(from) as of 12/31/2016	% Change of Transfers YTD	2016-17 Remaining Allowable Balance From	2016-17 Remaining Allowable Balance To
			+ Data Entry	+ Data Entry	(col 1 + col 2)	(col 3 - 1)	+ or - Data Entry	(col 5 / col 4 + col 5)	(col 4 + col 5)	(col 4 - col 5)
	Instruction									
3200	Regular Programs	11-1XX-100-XXX	11,849,302		11,849,302	1,184,930	-	0.00%	1,184,930	
10300, 11180, 41080	Special Education, Basic Skills/Remedial and Bilingual Instruction, and Speech/OT/PT and Extraordinary Services	11-2XX-100-XXX	7,581,961		7,581,961	758,196	-	0.00%	758,196	
13160, 15160	Vocational Programs - Local	11-3XX-100-XXX								
17100, 17600, 19620, 20620, 21620, 22620, 23620, 25100, 27100	School-Sponsored Co/Extra-Curricular Activities, School Sponsored Athletics, and Other Instructional Programs	11-4XX-100-XXX	140,235		140,235	14,024	-	0.00%	14,024	
	Community Services Programs/Operations									
	Undistributed Expenditures									
29160	Tuition	11-000-100-XXX	800,722		800,722	80,072	-	0.00%	80,072	
29680, 30620, 41660, 42200, 43620	Attendance and Social Work, Health, Guidance, Child Study Teams, Education Media Services/School Library	11-000-211,213,218,219,222	2,395,428		2,395,428	239,543	-	0.00%	239,543	
43200, 44180	Improvement of Instruction Services and Instructional Staff Training Services	11-000-221,223	430,817		430,817	43,082	-	0.00%	43,082	
45300	General Administration	11-000-230-XXX	812,198		812,198	81,220	-	0.00%	81,220	81,220
46160	School Administration	11-000-240-XXX	1,536,253		1,536,253	153,625	-	0.00%	153,625	153,625
47200, 47620	Central Services & Administrative Information Technology	11-000-250-XXX	668,580		668,580	66,858	-	0.00%	66,858	66,858
51120	Operation and Maintenance of Plant Services	11-000-260-XXX	3,997,888		3,997,888	399,788	-	0.00%	399,788	
52480	Student Transportation Services	11-000-270-XXX	2,885,610		2,885,610	288,561	-	0.00%	288,561	
71260	Personal Services - Employee Benefits	11-XXX-XXX-2XX	9,094,570		9,094,570	909,457	(79,494)	-0.87%	829,963	
72020	Food Services	11-000-310-XXX						0.00%		
72120	Transfer Property Sale Proceeds to Debt Service Reserve	11-000-520-934								
72122	Transfer from General Fund Surplus to Debt Service Fund to Reserve CDL	11-000-520-936								
72160	Deposit to Sale/Lease-Back Reserve	10-605						0.00%		
72180	Interest Earned on Maintenance Reserve	10-606	750		750	75	-	0.00%	75	
72200	Deposit to Maintenance Reserve	10-606								
72220	Deposit to Current Expense Emergency Reserve	10-607								
72240	Interest Earned on Current Expense Emergency Reserve	10-607						0.00%		
72245	Deposit to Bus Advertising Reserve for Fuel Costs	10-610						0.00%		
72246	Increase in IMPACT Aid Reserve (General)	10-611								
72247	Increase in IMPACT Aid Reserve (Capital)	10-612								
72260	TOTAL GENERAL CURRENT EXPENSE		41,894,314		41,894,314	4,189,432	(79,494)			
	Capital Outlay									
76680	Equipment	12-XXX-XXX-73X	55,000		55,000	5,500	-	0.00%	5,500	
76260	Facilities Acquisition and Construction Services	12-000-XXX-XXX	247,502		247,502	24,760	-	0.00%		
76320	Capital Reserve-Transfer to Capital Projects Fund	12-000-XXX-931						0.00%		
76340	Capital Reserve-Transfer to Repayment of Debt	12-000-XXX-933						0.00%		
76360	Deposit to Capital Reserve	10-604								
76380	Interest Earned on Capital Reserve	10-604	2,000		2,000	200	-	0.00%	200	
76395	Impact Aid Reserve (Capital) - Transfer to Capital Projects	12-000-100-938						0.00%		
76400	TOTAL CAPITAL EXPENDITURES		304,602		304,602	30,460	-	0.00%		
83060	TOTAL SPECIAL SCHOOLS	13-XXX-XXX-XXX						0.00%		
84000	Transfer of Funds to Charter Schools	10-000-100-58X	30,384		30,384	3,038	-	261.63%	82,532	
84005	Transfer for Funds to Resident Reapportionment Schools	10-000-100-571					79,494	0.00%		
84020	General Fund Contribution to School Based Budgets	10-000-520-930					-	0.00%		
84060	OPERATING BUDGET GRAND TOTAL		42,229,300		42,229,300	4,222,930				

*Ann Marie Pala*

School Business Administrator Signature

Date

**Monthly Transfer Report  
Request for Approval of Transfers  
For the Year 2016-17**

DATE RECEIVED:  
DATE DUE:

District:	Hamilton Township Bd of Educ	LEA Code:	1940
Month/Year:	For The Month of December 2016		

The above district requests approval for the following transfers:

----- To Be Completed By District -----  
To be completed  
By Executive  
County  
Superintendent

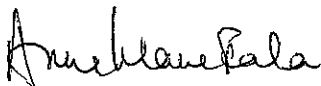
Line	Budget Category	Account	Proposed Net Transfer to/(from)	Reason for Transfer	Approval
3200	Regular Programs	11-1XX-100-XXX			
10300, 11160, 12160, 40580, 41080	Special Education, Basic Skills/Remedial and Bilingual Instruction, and Speech/OT/PT and Extraordinary Services	11-2XX-100-XXX 11-000-216,217			
13160, 15180	Vocational Programs - Local	11-3XX-100-XXX			
17100, 17600, 19620, 20620, 21620, 22620, 23620, 25100	School-Sponsored Co/Extra-Curricular Activities, School Sponsored Athletics, and Other Instructional Programs	11-4XX-X00-XXX			
27100	Community Services Programs/Operations	11-800-330-XXX			
29180	Tuition	11-000-100-XXX			
29680, 30620, 41660, 42200, 43620	Attendance and Social Work, Health, Guidance, Child Study Teams, Education Media Services/School Library	11-000-211,213,218,219,222			
43200, 44180	Improvement of Instruction Services and Instructional Staff Training Services	11-000-221,223			
45300	General Administration	11-000-230-XXX			
46160	School Administration	11-000-240-XXX			
47200, 47620	Central Services & Administrative Information Technology	11-000-25X-XXX			
51120	Operation and Maintenance of Plant Services	11-000-26X-XXX			
52480	Student Transportation Services	11-000-270-XXX			
71260	Personal Services - Employee Benefits	11-XXX-XXX-2XX			
72020	Food Services	11-000-310-XXX			



**Monthly Transfer Report  
Request for Approval of Transfers  
For the Year 2016-17**

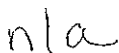
DATE RECEIVED:  
DATE DUE:

Line	Budget Category	Account	Proposed Net Transfer to/(from)	Reason for Transfer	Approval
72160	Deposit to Sale/Lease-Back Reserve	10-605			
72180	Interest Earned on Maintenance Reserve	10-606			
72240	Interest Earned on Current Expense Emergency Reserve	10-607			
72245	Deposit to Bus Advertising Reserve for Fuel Costs	10-610			
75880	Equipment	12-XXX-XXX-73X			
76260	Facilities Acquisition and Construction Services	12-000-4XX-XXX			
76320	Capital Reserve-Transfer to Capital Projects Fund	12-000-4XX-931			
76340	Capital Reserve-Transfer to Repayment of Debt	12-000-4XX-933			
76380	Interest Earned on Capital Reserve	10-604			
76385	Impact Aid Reserve (Capital) - Transfer to Capital Projects	12-000-400-938			
83080	TOTAL SPECIAL SCHOOLS	13-XXX-XXX-XXX			
84000	Transfer of Funds to Charter Schools	10-000-100-56X			
84005	Transfer for Funds to Resident Renaissance Schools	10-000-100-571			
84020	General Fund Contribution to School Based Budgets	10-000-520-930			



School Business Administrator Signature

Date



Executive County Superintendent Signature

Date

MONTHLY Transfer report  
Detail of Transfers  
For the Year 2016-17

District: Hamilton Township Bd of Educ		LEA Code: 1940								
Month/Year: As of December 31, 2016										
Line	Budget Category	Account	[col 1] [col 2] [col 3] [col 4] [col 5] [col 6] [col 7] [col 8]							
			2016-17 Original Budget + Data Entry	Revenues Allowed (N.J.A.C. 6A:23A-13.3(d)) + Data Entry	2016-17 Original Budget For Use in 10% Calc. (col 1 + col 2)	Maximum Transfer Amount (col 3 - 1)	YTD Net Transfers (to/from) as of 12/31/2016 + or - Data Entry	% Change of Transfers YTD (col 5 / col 3)	2016-17 Remaining Allowable Balance From (col 4 + col 5)	2016-17 Remaining Allowable Balance To (col 4 - col 5)
3200	Instruction									
10300, 11160, 12190, 40580, 41080	Regular Programs	11-1XX-100-XXX	11,849,302		11,849,302	11,849,302	54,885	0.46%	1,239,815	
	Special Education, Basic Skills/Remedial and Bilingual Instruction, and Speech/OT/PT and Extraordinary Services	11-2XX-100-XXX	7,581,961		7,581,961	7,581,961	26	0.00%	758,222	
13160, 15160, 17100, 17600, 19620, 20620, 21620, 22620, 23620, 25100	Vocational Programs - Local School-Sponsored Co/Extra-Curricular Activities, School Sponsored Athletics, and Other Instructional Programs	11-3XX-100-XXX 11-4XX-XXX-XXX	140,235		140,235	14,024	-	0.00%	14,024	
27100	Community Services Programs/Operations	11-800-330-XXX	-		-	-	-	0.00%	-	
29180	Undistributed Expenditures	11-000-100-XXX	800,722		800,722	80,072	-	0.00%	80,072	
29600, 30620, 41600, 42200, 43620	Tuition Attendance and Social Work, Health, Guidance, Child Study Teams, Education Media Services/School Library	11-000-211,213,218,219,222	2,395,428		2,395,428	239,543	5,000	0.21%	244,543	
43200, 44180	Improvement of Instruction Services and Instructional Staff Training Services	11-000-221,223	430,817		430,817	43,082	(6,650)	1.54%	36,432	
45300	General Administration	11-000-230-XXX	812,139		812,139	81,220	8,500	1.05%	89,720	72,720
46160	School Administration	11-000-240-XXX	1,536,253		1,536,253	153,625	(1,000)	-0.07%	152,625	154,625
47200, 47620	Central Services & Administrative Information Technology	11-000-25X-XXX	665,590		665,590	66,558	-	0.00%	66,558	66,558
51120	Operation and Maintenance of Plant Services	11-000-26X-XXX	3,597,898		3,597,898	359,789	97,000	1.88%	426,789	
52400	Student Transportation Services	11-000-270-XXX	2,885,610		2,885,610	288,561	298,551	0.00%	298,551	
71260	Personal Services - Employee Benefits	11-XXX-XXX-2XX	9,094,570		9,094,570	909,457	(207,255)	-2.28%	702,202	
72020	Food Services	11-500-310-XXX	-		-	-	-	0.00%	-	
72120	Transfer Property Sale Proceeds to Debt Service Reserve	11-000-520-934	-		-	-	-	-	-	
72122	Transfer from General Fund Surplus to Debt Service Fund to Repay CDE	11-000-520-936	-		-	-	-	-	-	
72160	Deposit to Sallie Mae-Back Reserve	10-505	-		-	-	-	0.00%	-	
72180	Interest Earned on Maintenance Reserve	10-506	750		750	75	-	0.00%	75	
72200	Deposit to Maintenance Reserve	10-506	-		-	-	-	-	-	
72220	Deposit to Current Expense Emergency Reserve	10-507	-		-	-	-	-	-	
72240	Interest Earned on Current Expense Emergency Reserve	10-507	-		-	-	-	0.00%	-	
72245	Deposit to Bus Advertising Reserve for Fuel Costs	10-510	-		-	-	-	0.00%	-	
72246	Increase in IMPACT Aid Reserve (General)	10-511	-		-	-	-	0.00%	-	
72247	Increase in IMPACT Aid Reserve (Capital)	10-512	-		-	-	-	-	-	
72280	TOTAL GENERAL CURRENT EXPENSE		41,894,314		41,894,314	4,189,432	179,494			
76680	Equipment		55,000		55,000	5,500	-	0.00%	5,500	
76250	Facilities Acquisition and Construction Services	12-XXX-XXX-73X	217,602		217,602	21,760	-	0.00%	-	
76320	Capital Reserve-Transfer to Capital Projects Fund	12-000-4XX-XXX	-		-	-	-	0.00%	-	
76340	Capital Reserve-Transfer to Repayment of Debt	12-000-4XX-931	-		-	-	-	0.00%	-	
76360	Deposit to Capital Reserve	10-604	-		-	-	-	0.00%	-	
76380	Interest Earned on Capital Reserve	10-604	2,000		2,000	200	-	0.00%	200	
76395	Impact Aid Reserve (Capital) - Transfer to Capital Projects	12-000-400-938	-		-	-	-	0.00%	-	
76400	TOTAL CAPITAL EXPENDITURES		304,602		304,602	30,460	-	0.00%	-	
83080	TOTAL SPECIAL SCHOOLS	13-XXX-XXX-XXX	30,384		30,384	3,038	-	0.00%	-	
84005	Transfer of Funds to Charter Schools	10-000-100-56X	-		-	-	79,494	261.63%	82,532	
84005	Transfer for Funds to Resident Renaissance Schools	10-000-100-571	-		-	-	-	0.00%	-	
84020	General Fund Contribution to School Based Budgets	10-000-520-930	-		-	-	-	0.00%	-	

*Franklin P. Pata*  
School Business Administrator Signature

Date

**Monthly Transfer Report  
Request for Approval of Transfers  
For the Year 2016-17**

DATE RECEIVED:  
DATE DUE:

District:	Hamilton Township Bd of Educ	LEA Code:	1940
Month/Year:	As of December 31, 2016		

The above district requests approval for the following transfers:

----- To Be Completed By District -----  
To be completed  
By Executive  
County  
Superintendent

Line	Budget Category	Account	Proposed Net Transfer to/(from)	Reason for Transfer	Approval
3200	Regular Programs	11-1XX-100-XXX			
10300, 11160, 12160, 40580, 41080	Special Education, Basic Skills/Remedial and Bilingual Instruction, and Speech/OT/PT and Extraordinary Services	11-2XX-100-XXX 11-000-216,217			
13160, 15180	Vocational Programs - Local	11-3XX-100-XXX			
17100, 17600, 19620, 20620, 21620, 22620, 23620, 25100	School-Sponsored Co/Extra-Curricular Activities, School Sponsored Athletics, and Other Instructional Programs	11-4XX-X00-XXX			
27100	Community Services Programs/Operations	11-800-330-XXX			
29180	Tuition	11-000-100-XXX			
29680, 30620, 41660, 42200, 43620	Attendance and Social Work, Health, Guidance, Child Study Teams, Education Media Services/School Library	11-000-211,213,218,219,222			
43200, 44180	Improvement of Instruction Services and Instructional Staff Training Services	11-000-221,223			
45300	General Administration	11-000-230-XXX			
46160	School Administration	11-000-240-XXX			
47200, 47620	Central Services & Administrative Information Technology	11-000-25X-XXX			
51120	Operation and Maintenance of Plant Services	11-000-26X-XXX			
52480	Student Transportation Services	11-000-270-XXX			
71260	Personal Services - Employee Benefits	11-XXX-XXX-2XX			
72020	Food Services	11-000-310-XXX			

**Monthly Transfer Report  
Request for Approval of Transfers  
For the Year 2016-17**

DATE RECEIVED:

DATE DUE:

Line	Budget Category	Account	Proposed Net Transfer to/(from)	Reason for Transfer	Approval
72160	Deposit to Sale/Lease-Back Reserve	10-605			
72180	Interest Earned on Maintenance Reserve	10-606			
72240	Interest Earned on Current Expense Emergency Reserve	10-607			
72245	Deposit to Bus Advertising Reserve for Fuel Costs	10-610			
75880	Equipment	12-XXX-XXX-73X			
76260	Facilities Acquisition and Construction Services	12-000-4XX-XXX			
76320	Capital Reserve-Transfer to Capital Projects Fund	12-000-4XX-931			
76340	Capital Reserve-Transfer to Repayment of Debt	12-000-4XX-933			
76380	Interest Earned on Capital Reserve	10-604			
76385	Impact Aid Reserve (Capital) - Transfer to Capital Projects	12-000-400-938			
83080	TOTAL SPECIAL SCHOOLS	13-XXX-XXX-XXX			
84000	Transfer of Funds to Charter Schools	10-000-100-56X			
84005	Transfer for Funds to Resident Renaissance Schools	10-000-100-571			
84020	General Fund Contribution to School Based Budgets	10-000-520-930			

*Ameliane Sala*

School Business Administrator Signature

Date

*n/a*

Executive County Superintendent Signature

Date